

Memo

To: Village Board

Fr: Julie Beauchamp, Finance Director

Re: Carryover Requests

Date: April 13, 2022

Village staff is requesting various unused 2021 funds be carried over to 2022. The village has assigned a portion of the general fund balance to be used for Village Hall Building Equipment and Improvements, and Emerald Ash Borer (EAB) funds to be used to remove infected ash trees. For 2021, no funds were available to add to the Village Hall Building Equipment account but \$4,565 is being requested to carryover to 2022 to add to the Village Hall Improvements account. EAB funds were used for tree removals during 2021 so the balance in the EAB assigned fund balance was reduced from \$27,843 at the end of 2020 to \$5,274 at the end of 2021.

The village also carries over any unused funds available for Recreation Special Events and Senior Special Events. For 2021, excess funds remaining from Senior Special Events are being requested for use in future senior special events.

Other funds requested for carryover include Village Hall Building – Repairs and Maintenance funds, Employee Wellness funds and various public works carryovers for engineering, street paving, water maintenance projects and vehicle maintenance.

Please see the attached listing of the detail of requested carryovers from 2021 to 2022. Upon board approval, related adjustments to reflect the carryovers will be made to the 2022 budget.

Carryovers from 2021 to 2022 and Resulting 2022 Budget Adjustments

	2021 Budget	2021 Actual	Budget Variance	Carryover from 2021 to 2022		Assigned General Fund Balance	
				Amount	Purpose	12/31/2020	12/31/2021
Parks and Forestry / Buildings and Grounds Maintenance							
10-12-51600-364 Village Hall Building - Repairs & Maintenance	19,000	13,915	5,085	5,000	Village Hall repairs/carpeting		
10-12-51600-810 Village Hall Building - Outlay - Equipment	-	-	-	-	Village Hall equipment needs	41,391	41,391
10-12-51600-820 Village Hall Building - Outlay - Improvements	5,000	435	4,565	4,565	Village Hall improvement needs	37,450	42,015
10-17-55215-599 Emerald Ash Borer (EAB) Funds	-	13,004	(13,004)	(13,004)			
10-17-55215-243 Forestry - Tree Removal	10,000	6,132	3,868	3,868			
10-17-55215-246 Invasive Control	2,000	-	2,000	2,000			
Forestry - Overtime Wages				(8,650)			
Forestry - Overtime Wage Fringe Benefits				(1,246)			
Forestry - Equipment Charges				(5,537)			
				(22,569)	Tree removals due to EAB	27,843	(22,569)
10-00-27000-000 Recreation Special Events (Revenue<Expend)	-	(328)	(328)	(328)	Recreation special events		
10-00-27200-000 Senior Special Events (Revenue>Expend)	-	243	243	243	Senior special events		
General Administration							
10-12-51400-391 Employee Wellness	3,305	2,821	484	484	Employee wellness initiatives		
Public Works							
10-15-53000-210 Engineering - Professional Services	7,500	478	7,022	7,000	Eng. services, material testing and drafting		
10-15-53000-811 Engineering - Outlay - Software	20,920	15,755	5,165	5,000	GIS		
10-16-53350-230 Street Paving	500,000	471,653	28,347	28,000	Street paving		
60-62-57633-364 Maintenance - Pumping Equipment	5,000	-	5,000	5,000	Pump station valve replacement		
60-66-57675-290 Contracted Services - Service Maintenance	70,000	36,341	33,659	30,000	Lead service removals		
71-16-53620-356 Garbage Collection - Vehicle Maintenance	20,800	8,705	12,095	10,000	Garbage truck arm repairs		
				72,395	Total carryover to 2022		