AGENDA
PUBLIC WORKS COMMITTEE MEETING
Tuesday, May 6, 2025 at 5:30 p.m.
Allouez Village Hall, 1900 Libal Street

1. CALL TO ORDER/ ROLL CALL
2. ELECT COMMITTEE CHAIRPERSON
3. MODIFY/ADOPT AGENDA
4. APPROVAL OF APRIL 14TH, 2025 MINUTES
5. ANNOUNCEMENTS
6. PUBLIC APPEARANCES

NEW BUSINESS:

7. DISCUSSION/ACTION RE: HAVEN WAY CONDOMINIUM ENGINEERING AGREEMENT

REPORTS:

8. REPORT RE: 2024 MS4 STORMWATER ANNUAL REPORT TO WDNR
9. REPORT RE: ANNUAL RECYCLING REPORT
10. REPORT RE: IROQUOIS STORM OUTFALL REPAIR
    a. Repair
    b. Easement
    c. Funding
11. REPORT RE: 2025 CONSTRUCTION PROJECT UPDATE
12. FUTURE AGENDA ITEMS
13. ADJOURNMENT

NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above noticed meeting to gather information; no action will be taken by any governmental body at the above noticed meeting other than the governmental body specifically referred to above in this notice.

Public Works Committee Meeting
Monday, April 14th, 2025 at 5:30 p.m.
Allouez Village Hall, 1900 Libal Street

CALL TO ORDER/ ROLL CALL
Chairperson Genrich called the meeting to order at 5:30 p.m.

Present: Collison, Genrich, Lefebvre, Leiterman, Beyler
Also present: Sean Gehin, Jim March

MODIFY/ADOPT AGENDA
Collison/Lefebvre moved to adopt the agenda as presented. Motion carried.

APPROVAL OF MARCH 4TH, 2025 MINUTES
Collison/Leiterman moved to approve the March 4, 2025 minutes as presented. Motion carried.

ANNOUNCEMENTS
a. Retirement of John Schumacher, Public Works Department
b. Flushing of Dead-End Watermains April 14th – May 30th

PUBLIC APPEARANCES
- None

2025 STREET AND UTILITY RECONSTRUCTION PROJECT BID RESULTS
S. Gehin:
a. AL- 2025-01
   - Bids for the Park Dr., St. Francis Dr. and Crescent Dr. Reconstruction Project were opened on March 25th. Six bids were received with Feaker & Sons Co as the low bidder in the amount of $1,658,940.88.
   - The estimated construction cost for the project was $1.8 million.
b. AL-2025-02
   - Bids for the Greene Ave. and Regina St. Reconstruction Project were opened on April 14th. Four bids were received with De Groot, Inc. as the low bidder in the amount of $2,745,866.46.
   - The estimated construction cost was $2.7 million.
   - Projects to be funded by Bond Financing.

Lefebvre/Collison moved to recommend to the Village Board to award the contract for 2025-01 to Feaker & Sons, Co. in the amount of $1,658,940.88 and to award the contract for 2025-02 to De Groot, Inc. in the amount of $2,745,866.46. Motion carried.

EAST RIVER DRIVE WATERMAIN REPLACEMENT PROJECT BID RESULTS
S. Gehin:
- Due to the age and condition of the existing watermain from Riviera Rue to Broadview Dr., the village will be replacing the existing 10" cast iron watermain with 12" PVC watermain.
- 8 bids were open on Monday, April 14th.
- MC Excavating, LLC is the low bidder in the amount of $176,111.80.
- The estimated construction cost for the project was $150,000.

- Pavement, curb and gutter and driveways disturbed by the project will be restored by the Village under this year's street resurfacing project.
- Project to be funded by Bond financing.

Beyler/Collison moved to recommend to the Village Board to award the East River Driveway Watermain Replacement Project to MC Excavating, LLC in the amount of $176,111.80. Motion carried.

2025 STREET RECONSTRUCTION PROJECT PROFESSIONAL SERVICES

a. Construction Inspection
b. Construction Staking

S. Gehin:

- Requested proposals from five engineering consultants for assistance with the construction inspection (1 full-time inspector) and staking of the 2025 Street and Utility Reconstruction Projects.
- One proposal was received for construction inspection and two proposals for construction staking.
- Construction Inspection proposal:
    - Ayres Associates, $115/hr, 1,080 (anticipated hours)/ Fee $124,000 (est.)
- Construction Staking proposal-
    - Ayres Associates ($87,175)
    - Robert E Lee & Associates ($49,800)

Leiterman/Lefebvre moved to recommend to the Village Board to award the Construction Inspection Services to Ayres Associates ($115/hr) and staking services to REL & Associates ($49,800). Motion carried.

FUTURE AGENDA ITEMS

- None

ADJOURNMENT

Collison/Lefebvre moved to adjourn at 6:08p.m. Motion carried.

ENGINEERING AGREEMENT BETWEEN THE VILLAGE OF ALLOUEZ AND THE OWNER OF HAVEN WAY CONDOMINIUMS

THIS AGREEMENT, made this _____ day of _____, 2025, by and between the Village of Allouez, a Wisconsin municipal corporation "Village" and Haven Way Condominiums, LLC "Owner".

WITNESSETH

WHEREAS, the Owner owns, approximately 10.77 acres of land as described on the Condominium Plat prepared by Vierbicher attached hereto (the "Property") within the Village of Allouez; and

WHEREAS, the Owner proposes to construct a 66-condominium unit development on said Property, hereinafter referred to as the Haven Way Condominiums; and

WHEREAS, the development of the Haven Way Condominiums will necessitate the installation of private and public improvements; and

WHEREAS, the Village is desirous of the development of the Haven Way Condominiums provided that the Owner agrees to certain provisions with regard to the construction of and/or payment for some of the aforementioned infrastructure; and

WHEREAS, Owner will execute a letter of credit in an amount equal to the estimated construction cost of the required public improvements to ensure that those improvements will be made within a reasonable time; and further, that the acceptance of dedication of public improvements may be conditioned upon the construction of such improvements according to Village specifications; and

WHEREAS, the purpose of this document is to codify into an engineering agreement exactly what the Village agrees to do and what the Owner agrees to do; and

NOW THEREFORE, the parties hereto agree as follows:

Easements. The Owner shall grant and prepare Village-required easements for the sanitary sewer and watermain facilities. The Village will record the said easements.

Inspection Services. Installation of the public sewer and watermain shall be inspected by the Village of Allouez or Village's designated representative. The Village will invoice the Owner for the incurred inspection costs on a time and material basis. All pipe material shall be approved by the Village prior to installation. The Owner shall be responsible for the field engineering and survey layout of the infrastructure.

Sanitary Sewer and Watermain. Design and construct the sewer and watermain in accordance with the Village specifications and the Wisconsin DNR administrative codes.

The Owner shall submit and obtain DNR sewer and watermain extension permits. The Owner shall provide copies of all permits to the Village.

A proof of responsibility (pre-qualification) for the Owner's Contractor (Public Utilities) shall be provided and approved by the Village. Contractor's proof of responsibility shall show sufficient ability, equipment and experience to properly perform the work.

The Owner, entirely at its own expense, shall furnish, stake, install, disinfect, and test the sanitary sewer and the watermain. The public watermain and sanitary sewer shall be 8-inch.

The private ownership and maintenance of the sewer laterals extends from the building to the connection point at the sanitary sewer (wye).

After the completion of the sanitary sewer, all sanitary sewer mains will be cleaned and televised by the Owner's contractor.

Upon completion of the sanitary sewer and watermain construction, Owner shall provide the Village with a set of record drawings and televised reports.

The proposed sanitary sewer and watermain shall be owned and maintained by the Village. Owner agrees to transfer and dedicate ownership to the Village after the successful installation of the utilities.

Owner shall submit permit application and fee for installation of sanitary sewer and water laterals. The permit fee is $100 for each service.

The Owner shall guarantee all dedicated improvements against defects due to faulty materials and workmanship which appear within one year from the date of acceptance. The Owner shall repair or replace any such improvements as required by the Village to eliminate such defects within one year, consistent with the plans and specifications.

All condominium units will be individually metered. Billing for the water, sanitary sewer and stormwater will be done in the same manner as all other customers of the Village.

Stormwater Facilities. All private storm sewer, structures and best management practices shall be owned and maintained by the Condominium Association.

Private Drive. The internal roadway serving the Haven Way Condominiums is private. The maintenance of the private driveway is the responsibility of the condominium association.

Garbage and Recycling Collection. With Haven Way Condominium desire and approval, the Village of Allouez will enter the condominium property to collect solid waste materials from single family and 2-4 units in accordance with the Village Code. Homeowner Association to hold Village harmless of any damage incurred to private drive resulting from collection equipment.

Financial Guarantee. The Owner shall deposit $550,000 into an escrow account held by a Title Company for control and payment of the public sanitary sewer and watermain improvements. The funds held shall only be used for the public sewer and water expenses. Prior to the Title Company paying the contractor for completed work, Village consent shall be obtained.

Time of Completion. The Owner shall complete the installation of the sanitary sewer and watermain improvements required herein no later than October 10th, 2025. In the event the Owner does not complete installation of the improvements required by this Agreement within thirty (30) days after the Village has served notice of default upon the Owner, the Village may complete the same and take ownership of utilities. The Village's costs of doing such work shall be charged to the Owner. The Owner shall be responsible for payment of said costs.

Attorney fees. In the event that the Owner breaches the terms of this agreement, Owner agrees that it will pay all Village incurred legal fees and costs incurred by the Village to enforce the terms of this Agreement.

Complete Agreement. All of the terms and conditions of this agreement are set forth herein or in the exhibits attached hereto, if any, which shall be construed as a part hereof, and all direct and indirect inducements to the making thereof relied upon by any of the parties hereto have been expressed herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written above.

VILLAGE OF ALLOUEZ

By: _____
James F. Rafter, Village President

By: _____
Carrie C. Zittlow, Village Clerk

STATE OF WISCONSIN)
ss
COUNTY OF BROWN)

Personally, came before me this _____ day of _____, 2025, the above-named James F. Rafter, Village President and Carrie C. Zittlow, Village Clerk, to me known to be the persons who executed the foregoing instrument and acknowledged the same, being duly authorized to do so.

Notary Public, Brown County, Wisconsin
My Commission expires: _____

HAVEN WAY CONDOMINIUMS, LLC

By:
Its: _____

By:
Its: _____

STATE OF WISCONSIN)
ss
COUNTY OF BROWN)

Personally came before me this _____ day of _____, 2025, the above-named _____and _____, to me known to be persons who executed the foregoing instrument and acknowledged the same.

VILLAGE OF ALLOUEZ

Allouez Village Hall ◦ 1900 Libal Street ◦ Green Bay, Wisconsin 54301-2453
Phone No.: (920) 448-2800 ◦ Fax No.: (920) 448-2850

Department of Public Works

04/30/25

2024 ANNUAL STORMWATER REPORT

The Village owns, operates and maintains a municipal storm sewer system. Pursuant to DNR administrative rules, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the DNR on stormwater activities completed during the previous year. The submitted 2024 Annual Stormwater Report is attached for your review.

Those activities or permit condition include:

1. Public Education and Outreach Activities
2. Public Involvement and Participation
3. Illicit Discharge Detection
4. Construction Site Pollutant Control
5. Post-construction Stormwater Management
6. Pollution Prevention
7. Stormwater Quality Management
8. Storm Sewer System Mapping
9. Submittal of Annual Report

Some of the notable activities completed by the Village in 2024 include:

- All About Allouez booklet, Village webpage and partnership with the Northeast Wisconsin Stormwater Consortium (NEWSC) were utilized to inform and educate the general public on a number of stormwater related topics.
- Hired McMahon Associates to inspect a portion of the Village's storm sewer outfalls for illicit discharges (any substance discharged into our storm sewer other than clear water.) 16 storm outfalls were inspected in 2024.
- Village owns eight regional ponds helping Village meet DNR water quality and quantity requirements.
- Village streets were swept 14 times (April thru November) in 2024 removing 130 tons of material.
- Fall clean-up (6 round trips; 209 truckloads at a volume of 5850 cubic yards)

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted.**

Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? (•) **Annual Report** ( ) **Other**

Project Name:	2024 Annual Report
County:	Brown
Municipality:	Allouez Village
Permit Number:	S050075
Facility Number:	31085
Reporting Year:	2024

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ( ) **Yes** (•) **No**

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for Municipal storm water permit eReporting [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary
  - Illicit Discharge Detection and Elimination Annual Report Summary
  - Construction Site Pollution Control Annual Report Summary
  - Post-Construction Storm Water Management Annual Report Summary
  - Pollution Prevention Annual Report Summary
    - Leaf and Yard Waste Management
    - Municipal Facility (BMP) Inspection Report
    - Municipal Property SWPPP
    - Municipally Property Inspection Report
    - Winter Road Maintenance
  - Storm Sewer Map Annual Report Attachment
  - Storm Water Quality Management Annual Report Attachment
  - TMDL Attachment
  - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment

- Attach the following permit compliance documents as appropriate using the attachments tab above

  - Storm Water Management Program
    - Public Education and Outreach Program
    - Public Involvement and Participation Program
    - Illicit Discharge Detection and Elimination Program
    - Construction Site Pollutant Control Program
    - Post-Construction Storm Water Management Program
    - Pollution Prevention Program
      - Municipal Storm Water Management Facility (BMP) Inventory
      - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
  - Total Maximum Daily Load documents *(*If applicable, see permit for due dates.)*
    - TMDL Mapping*
    - TMDL Modeling*
    - TMDL Implementation Plan*
    - Fecal Coliform Screening Parameter *
    - Fecal Coliform Inventory and Map *(S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022)*
    - Fecal Coliform Source Elimination Plan *(S050075-03 general permittees Appendix B - document due to the department by October 31,2023)*

- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].
Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality	Allouez Village
Facility ID # or (FIN):	31085
Updated Information:	☐ Check to update mailing address information
Mailing Address:	1900 Libal Street
Mailing Address 2:	
City:	Allouez Village
State:	WI
Zip Code:	54301 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to ***create new*** primary contact

First Name:	Sean
Last Name:	Gehin

☐ Select to ***update*** current contact information

Title:	DPW
Mailing Address:	1900 Libal St
Mailing Address 2:	
City:	Green Bay
State:	WI
Zip Code:	54301-2453 xxxxx or xxxxx-xxxx
Phone Number:	920-448-2802 Ext: xxx-xxx-xxxx
Email:	sean.gehin@villageofallouezwi.gov

Additional Contacts Information (Optional)

☐ I&E Program
☐ IDDE Program
☐ IDDE Response Procedure Manual

Individual with responsibility for: (Check all that apply)	☐ Municipal-wide Water Quality Plan ☐ Ordinances ☐ Pollution Prevention Program ☐ Post-Construction Program ☐ Winter roadway maintenance

First Name:	
Last Name:	
Title:	
Mailing Address:	
Mailing Address 2:	
City:	
State:	
Zip Code:	xxxxx or xxxxx-xxxx
Phone Number:	Ext: xxx-xxx-xxxx
Email:	

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

☑ Select to ***create new*** Billing contact

First Name:	Jim
Last Name:	March

☐ Select to ***update*** current contact information

Title:	Village Administrator
Mailing Address:	1900 Libal St
Mailing Address 2:	
City:	Green Bay
State:	WI
Zip Code:	54301 xxxxx or xxxxx-xxxx
Phone Number:	920-448-2800 Ext: xxx-xxx-xxxx
Email:	jim.march@villageofallouezwi.gov

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

◉ Yes ○ No

☑ Public Education and Outreach Northeast Wisconsin Stormwater Consortium

☑ Public Involvement and Participation Northeast Wisconsin Stormwater Consortium

☐ Illicit Discharge Detection and Elimination

☐ Construction Site Pollutant Control

☐ Post-Construction Storm Water Management

☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

○ Yes ◉ No

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

a. Does MS4 conduct any educational efforts or events independently (not with a group) ◉ Yes ○ No

b. How many total educational events were held during the reporting year: 20+

c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? ◉ Yes ○ No

d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	**Passive Mechanisms**
☑ Education activities (school presentations, summer camps)	☑ Passive print media (brochures at front desk, posters, etc.)
☐ Information booth at event	☑ Distribution of print media (mailings, newsletters, etc.) via mail or email.
☑ Targeted group training (contractors, consultants, etc.)	☐ Media offerings (radio and TV ads, press release, etc.)
☑ Government event (public hearing, council meeting)	☑ Social media posts
☐ Workshops	☐ Signage
☐ Tours	☐ Website
☐ Other:	☐ Other:

Topics Covered	**Target Audience**
☑ Illicit discharge detection and elimination	☑ General Public
☑ Household hazardous waste disposal/pet waste management/vehicle washing	☑ Public Employees
☑ Yard waste management/pesticide and fertilizer application	☑ Residents
☐ Stream and shoreline management	☑ Businesses
☑ Residential infiltration	☑ Contractors
☑ Construction sites and post-construction storm water management	☐ Developers
☑ Pollution prevention	☐ Industries
☑ Green infrastructure/low impact development	☑ Public Officials
☐ Other:	☐ Other:

e. Will additional information/summary of these education events be attached to the annual report? ○ Yes ◉ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Join effort with NEWSC on Public Education and Outreach Program. Village directly mails a magazine to Allouez residents and business owners on an annual basis. Stormwater announcements are emailed and posted on our webpage as well.

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☑ MS4 Annual Report ☑ Storm Water Management Program ☑ Storm Water related ordinance ☐ Other:	☑ General Public ☑ Public Employees ☑ Residents ☑ Businesses ☑ Contractors ☑ Developers ☐ Industries ☑ Public Officials ☐ Other	51-100	○ Yes ◉ No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

☐ NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	☑ General Public ☐ Public Employees ☐ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Public Officials ☐ Other	11-50	◉ Yes ○ No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The VB and PWC agendas frequently include stormwater related items. DPW hosts pre-con meetings tasked with the proper implementation and maintenance of constr erosion control and post-constr BMP's. Participation in Fox-Wolf watershed cleanup.

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

a.

	How many total outfalls does the municipality have?	53
b.	How many major outfalls does the municipality have?	23
c.	How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?	16
d.	From the municipality's routine screening, how many were confirmed illicit discharges?	1
e.	How many illicit discharge complaints did the municipality receive?	3
f.	From the complaints received, how many were confirmed illicit discharges?	0
g.	How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? (If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)	0

h. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

☑ Verbal Warning	0
☑ Written Warning (including email)	3
☑ Notice of Violation	0
☑ Civil Penalty/ Citation	0

Additional Information:

i. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning*. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

McMahon completed the field screening of 9 major and 7 minor outfalls in the Village of Allouez in 2024. The 2024 Field Screening Report can be made available upon request.

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

a.	How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?	2
b.	How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?	1
c.	How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?	35

d. What types of regulatory mechanisms does the municipality have available to compel

compliance with this program? Check all that are available and how many times each were used in the reporting year.

☑ Verbal Warning	6
☑ Written Warning (including email)	0
☑ Notice of Violation	0
☑ Civil Penalty/ Citation	0
☑ Stop Work Order	0
☑ Forfeiture of Deposit	0
☐ Other - Describe below	

e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*.

One permitted private constr site with 1 ac or more of land disturbance in 2024. The V. of and WDOT reconstr Libal St in 2024. Stormwater Quality and Constr EC objectives for Project met pursuant to Sect 401 Water Quality cert.

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

a. How many new structural storm water management Best Management Practice (BMP) have received local approval ? 1

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,

b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ◉ Yes ○ No

c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? Inspections completed by private landowners should be included in the reported number. 0

d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? ○ Yes ◉ No

e. Does MS4 have maintenance authority on these privately owned BMPs? ◉ Yes ○ No

f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

☑ Verbal Warning	0
☑ Written Warning (including email)	0

☑ Notice of Violation	0
☑ Civil Penalty/ Citation	0
☑ Forfeiture of Deposit	0
☑ Complete Maintenance	0
☑ Bill Responsible Party	0
☐ Other - Describe below	

g. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page*.

There are very few privately owned stormwater facilities serving properties 1 acre and greater in the V. of Allouez.

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

a. Enter the total number of "municipally owned" (i.e., publicly owned BMPs) or operated (i. e., privately o wned BMPs) structural storm water management best management practices. 8

b. How many new municipally owned storm water management best management practices were installed in the reporting year ? 0

c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year? 8

d. What elements are looked at during inspections (250 character limit)?

The following pond elements were looked at: side slopes, inlet and outlet structures, erosion, and vegetation.

e. How many of these facilities required maintenance? 1

f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*.

The Village wet detention ponds are inspected biannually (spring and fall) and after a significant storm event.

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* ☐ Not Applicable

g. How many municipal properties require a SWPPP? 3

h. How many inspections of municipal properties have been conducted in the 12

reporting year?

i. Have amendments to the SWPPPs been made?
○ Yes ◉ No

j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Village staff frequently inspect and maintain municipal properties that include the Public Work's Garage, LeBrun St. Yard and Park Properties.

* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - *Street Sweeping Program* ☐ Not Applicable

l. Did the municipality conduct street sweeping during the reporting year?
◉ Yes ○ No

m. If known, how many tons of material was removed? 130

n. Does the municipality have a low hazard exemption for this material? ○ Yes ◉ No

o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?

◉ Yes - Explain frequency Village streets were swept 14 times in 2024.

○ No - Explain _____

○ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☐ Not Applicable

p. Did the municipality conduct catch basin sump cleaning during the reporting year? ◉ Yes ○ No

q. How many catch basin sumps were cleaned in the reporting year? 500

r. If known, how many tons of material was collected? 0

s. Does the municipality have a low hazard exemption for this material? ○ Yes ◉ No

t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?

○ Yes- Explain frequency _____

◉ No - Explain Stormwater modeling does not include CB cleaning.

○ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

u. Does the municipality conduct curbside leaf collection? ◉ Yes ○ No

v. Does the municipality notify homeowners about pickup? ◉ Yes ○ No

w. Where are the residents directed to store the leaves for collection?

☑ Pile on terrace ☐ Pile in street ☐ Bags on terrace

☐ Other - Describe _____

x. What is the frequency of collection?

Biannually on weekly basis Spring and Fall

y. Is collection followed by street sweeping? ◉ Yes ○ No

z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*

In 2024 the Village made 2 spring and 6 fall round trips through the Village collecting yardwaste and leaves.

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles*.) 108

ab. Provide amount of de-icing products used by month last winter season?

Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	0	0	59	36	91	35

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Brine	0	0	250	250	500	100

ac. Was salt applying machinery calibrated in the reporting year? ◉ Yes ○ No

ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ◉ Yes ○ No

Training Date	Training Name	# Attendance
1/22/2024	Winter Salt Awareness	1

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Village plowing equipment is properly maintained and calibrated prior to the winter season.

Internal (Staff) Education & Communication

af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element ? ◉ Yes ○ No

If yes, describe what training was provided (250 character limit):

One on one training of employees.

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

In addition to the presentation of the annual report, the Village Board and Public Works Committee agendas frequently include stormwater related items.

Municipal Officials

Municipal officials are present at the Village Board and Public Works Committee meetings.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Public Works Department staff meetings frequently include stormwater related items.

ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

a. Did the municipality update their storm sewer map this year?

◉ Yes ○ No

If yes, check the areas the map items that got updated or changed:

- ☐ Storm water treatment facilities
- ☑ Storm pipes
- ☐ Vegetated swales
- ☐ Outfalls
- ☐ Other - Describe below

b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*.

With help from a consultant the Village is working to update the Village storm sewer system mapping.

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	**Budget** Reporting Year	**Budget** Upcoming Year	**Source of Funds**
Element: Public Education and Outreach			
2000	2000	2000	Storm water utility
Element: Public Involvement and Participation			
1000	1000	1000	Storm water utility
Element: Illicit Discharge Detection and Elimination			
4000	3000	4000	Storm water utility
Element: Construction Site Pollutant Control			
5000	5000	5000	Storm water utility
Element: Post-Construction Storm Water Management			
1,200,000	1,200,000	900,000	Storm water utility
Element: Pollution Prevention			
250,000	250,000	250,000	Storm water utility
Other (describe)			
			Select...

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters*.

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

○ Yes ◉ No ○ Unsure If Yes, explain below:

b : Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

○ Yes ◉ No ○ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

○ Yes ◉ No ○ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

◉ Yes ○ No ○ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ○ Yes ◉ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

In 2025, the Village DPW is hopeful to continue the effort for the planning and the siting of an eight regional stormwater pond located in Riverview Park.

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - Help reduce file size and trouble shoot file uploads
*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Storm Sewer System Map

File Attachment — StormSewerSystemMap.pdf

Attach - Other Supporting Documents

AR_IDDE

File Attachment — _Allouez On-Going Screening Report.pdf

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

SWQM_TMDLImpPlan

File Attachment — 2023_TMDL_ImpPlan_Concurrance.pdf

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click HERE .

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Allouez Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- (●) Authorized municipal contact using WAMS ID.
- ( ) Delegation of Signature Authority (Form 3400-220) for agent signing on the behalf of the authorized municipal contact.
- ( ) Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Name:	Sean J. Gehin, P.E.
Title:	Director of Public Works

Authorized Signature.

☑ I accept the above terms and conditions.

Signed by : i:0#.f|wamsmembership|sgehin on 2025-04-27T13:06:52

You have already signed and submitted this application to the DNR. Please contact the Wisconsin DNR for assistance.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

VILLAGE OF ALLOUEZ

Allouez Village Hall ◦ 1900 Libal Street ◦ Green Bay, Wisconsin 54301-2453
Phone No.: (920) 448-2800 ◦ Fax No.: (920) 448-2850

Department of Public Works

04/30/25

2024 ANNUAL DNR RECYCLING REPORT

The Village of Allouez is required to maintain an effective Recycling Program. In general, the program consists of the collection and hauling of recyclables from residential properties (4-Units or Less). The recyclables are disposed of at the Brown County Recycling Transfer station.

Pursuant to DNR administrative rules, the Village is to submit an annual report summarizing program activities completed during the previous year. The submitted 2024 Annual Recycling Report is attached for your review.

The DNR Recycling Report includes:

1. Program Collection
2. Recycling Cost
3. Compliance and Enforcement
4. Outreach and Education

Some of the notable activities completed in 2024 include:

- Village Collected 978 tons of Recyclables in 2024.
- Collected 9,150 cubic yards of yard waste (Spring Collection, Yard Waste Site and Fall Collection).
- Maintain and enforced Village ordinance.
- Collaborate with Brown County Solid Waste to inform and education residents on the need to recycle.

2024 Recycling Program Accomplishments and Actual Costs Annual Report

Form 4400-182 Rev. 12-22
State of Wisconsin
Department of Natural Resources
Waste and Materials Management Program
https://dnr.wisconsin.gov/topic/Recycling/RU.html

Return By: April 30, 2025

Responsible Unit (RU)
Village of Allouez
Muni Code: 05102
County: Brown
Population: 13953
RU Category: Single
Last Grant Year: 2024

DNR Information

State of Wisconsin
Department of Natural Resources
Waste and Materials Management Program

https://dnr.wisconsin.gov/topic/Recycling/RU.html

Email: dnrrecycling@wisconsin.gov

For instructions, please click

NOTICE: Completion of this form fulfills the mandatory annual reporting requirement for continued approval of a responsible unit's recycling program and retention of the DNR recycling grant, for those who received it. This form is authorized by s. NR 544.10 and s. NR 542.09(3), Wis. Adm. Code. Personally identifiable information will be used for program administration and must be made available to requesters as required by Wisconsin Open Records law (s. 19.31-19.39, Wis. Stats).

Section 1: CONTACT INFORMATION

Note: You are not able to add or update contact information on this form. If changes are needed, please contact DNRWAFacilityContactRegistry@wisconsin.gov or by phone at 920-650-4064.

A. Authorized Representative

The DNR central office has the responsible unit's authorizing resolution on file. According to our records, the authorizing resolution names the position of Director of Public Works as the authorized representative.

Sean J Gehin
1900 Libal St
Green Bay WI 54301-2453
Director of Public Works
920-448-2800 -
sean.gehin@villageofallouezwi.gov

B. Primary Contact

Sean J Gehin
1900 Libal St
Green Bay WI 54301-2453
920-448-2800
sean.gehin@villageofallouezwi.gov

SECTION 2: EFFECTIVE PROGRAM INFORMATION & PERFORMANCE DATA

Provide information and data on the accomplishments of the RU's effective recycling program during the previous calendar year.
All questions in this section relate to the collection of s. NR 544 Table 1 recyclables, listed below. Collection of yard waste and waste tires is reported in section 2D.

- Newspaper
- Corrugated cardboard
- Magazines
- Residential mixed paper(may include magazines and office paper)
- Aluminum containers
- Steel/Bi-metal (tin) containers
- Plastic containers
- Foam polystyrene packaging
- Glass containers

A. Collection of Recyclables for Single Family and 2-4 Unit Residential Housing

Review and update information on the collection methods used by the RU or each member in the RU. For multi-member RUs, if any of the information is incorrect or if the join date or join type need to be modified, please contact DNRRecycling@wisconsin.gov. Note that this list includes entities that were members at any point during the previous calendar year.

Does the RU plan to add or remove members (municipalities, counties, or tribes) in 2025? ○ Yes ◉ No

If a drop-off site is not used, please don't add a drop-off site location.

RU Member 1

Was there curbside collection?

Yes

How was curbside service provided?

RU provided service with municipal service and staff

True

RU contracted another municipality to provide services with their equipment and staff

False

RU contracted private hauler(s) to provide collection service

False

Residents contracted with private hauler for their recyclable pickup and % of population that does this is

False

What was the primary curbside collection method?	How often were recyclables picked up?
Single Stream	Once every other week

Was there a drop-off site(s)?

Yes

How many total hours was the drop-off site(s) open monthly, on average?

170

Who operated the drop-off site(s)?

RU operated drop-off site(s)

False

Private hauler/MRF operated drop-off site(s)

False

Other (describe)

True

Brown County

Was the drop-off site single stream (i.e. all recyclables placed in the same receptacle)?

Yes

If there is no drop-off site, please do not enter drop-off site information below.

Drop-off Site(s)	Brown County Recycling Transfer Station

Did the majority of the RU member's residents use curbside or drop off collection for their recyclables?

Curbside

B. Table 1 Materials Collected

All NR 544 Table 1 materials except for those with a waiver (plastic containers #3-7 and foam PS packaging), are required to be collected by RUs in accordance with s. 287.07(4), Wis. Stats.

Did the RU collect all of the required NR 544 Table 1 materials? (●) Yes ( ) No

C. Hauling, Processing and Marketing Data of Recyclables for Single Family and 2-4 Unit Residential Housing

Hauler Details

Review and update the list of haulers that served the RU during the previous calendar year. Include any haulers that collected Table 1 recyclable materials from single family and 2-4 unit residences. This includes the RU if it collects materials itself, haulers that it contracted with directly and haulers that residents contracted with (subscription service). Please note that some companies have multiple listings for different regional collection locations. Please work with the RU's hauler(s) to identify which facility the RU's recycling is collected through and select the correct listing. For each hauler, indicate whether it was contracted by the RU or RU member, by residents, or by both. If one of the haulers is not on the list, check the box below and enter the information for that hauler. Select the first letter ONLY of the hauler name to alphabetically jump to that portion of the list.

Name	Contracted By
Village Of Allouez - 10818	Municipality(RU)

I have looked for the RU's hauler in the above list and cannot find it.

False

MRF Details

Review and update the list of materials recovery facilities (MRFs) that received and processed recyclables from the RU during the previous calendar year. This may include MRFs the RU contracts with directly or MRFs the hauler uses on a regular basis. Be sure to only add MRFs, not haulers that collected the materials. If you cannot find the RU's MRF on the list provided, contact the RU's hauler to ask which MRF they are using. You will not be able to complete this report without a MRF.

MRF-ID

Outagamie County Recycling and Solid Waste - 445157790

Contracted to RU

Yes

Other Processors Details

Please list places not reported above that received Table 1 recyclables from the RU during the previous calendar year. Examples include paper mills that directly take paper and scrap metal yards that collect aluminum cans (aluminum cans and/or steel and bi-metal cans are the only metal weights to be reported from scrap metal yards. Do not report the weight of other scrap metal recycled). This does NOT mean listing all of the places the RU's MRF sends materials to.

Summary of Compliance with Table 1 Collection Standard

Each RU must meet a collection standard for the Table 1 recyclable materials each year (explained in ch. NR 544, Wisconsin Administrative Code). Below is a summary of your RU's compliance with this standard for this reporting period based upon the data you provided in this section.

NOTE: Click the SAVE button at the top of the form to update the totals in this summary.

Total weight of recyclables collected from residences: (tons)	978.67
Check this box if the RU has and would like to provide the tonnage of Table 1 recyclable materials collected from multi-family 5+ unit residences.	☐
Total weight of recyclables: (tons)	978.67

Per capita collection: (lbs/person/year) 140.28

Per capita collection standard: (lbs/person/year) 106.55

Based on the data provided, the RU has MET its Table 1 collection standard.

D. Information on Other Materials Collected From Residents

Please provide information on other recyclable materials collected within the RU. This information does not count toward compliance with the collection standard and is not required, but reporting it allows us to recognize RUs additional efforts and helps provide a more accurate and complete picture of recycling in Wisconsin.

Waste Tires 0.00 Measurement Number of

Yard Waste 9,150.00 Measurement Cubic Yards

E. Report of Actual Recycling Costs for Grant Purposes

Actual program costs are determined by completing the actual costs worksheet. remember that grant assistance is provided only for certain activities and eligible materials generated by single family and 2-4 unit residences located in the RU If you would like to print a blank worksheet to work from before entering your final amounts into the online form, select the following link.
https://dnr.wi.gov/files/PDF/forms/8700/8700-222B.pdf

Enter all actual 2024 recycling and yard waste program expenses by breaking them down by column and row. Costs should be entered in whole dollar amounts only. The expenses listed in the rows correspond to the Uniform Chart of Accounts (UCA) object codes. Scroll down to view entire list.

NOTE: Click the SAVE button at the top of the form to update the totals in this summary.

Recycling Expenditures UCA #53565 (including yard waste & waste tires)	A. Education	B. Collection (Curbside &/or Drop-off)	C. Processing & Marketing	D. Compliance & Enforcement	E. Estimated Total Costs
1. Salaries/Wages & Employee Benefits	0.00	250,195.00	0.00	2,675.00	252,870.00
2. Consulting & Professional Services	0.00	0.00	0.00	0.00	0.00
3. Utility Services	0.00	742.00	0.00	0.00	742.00
4. Purchased Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00
5. Purchased Services Printing & Advertising	0.00	0.00	0.00	0.00	0.00
6. Purchased Services Other(contractual svcs)	0.00	19,306.00	0.00	0.00	19,306.00
7. Office Supplies	264.00	0.00	0.00	0.00	264.00
8. Subscriptions & Dues	0.00	0.00	0.00	0.00	0.00
9. Employee Travel & Training	0.00	0.00	0.00	0.00	0.00
10. Operating Supplies & Expenses	0.00	7,465.00	0.00	0.00	7,465.00
11. Repair & Maintenance Supplies	0.00	0.00	0.00	0.00	0.00
12. Insurance	0.00	0.00	0.00	0.00	0.00
13. Rents & Leases	0.00	0.00	0.00	0.00	0.00
14. Depreciation(Total depreciation costs in Row 14 Column E)	0.00	0.00	0.00	0.00	0.00
15. Hourly Equipment Use Charges(Total hourly use charges in Row 15 Column E)	0.00	0.00	0.00	0.00	218,250.00
16. Cost Allocations	0.00	0.00	0.00	0.00	0.00
17. Cost Allocations Other (not #53635)	0.00	0.00	0.00	0.00	0.00
Total	264.00	277,708.00	0.00	2,675.00	498,897.00

18. Total Recycling Costs (total of lines 1 thru 17) 498,897.00

19. Ineligible Costs - Recycling of banned items s. 287.07(1m), Wis. Stats. (Batteries, Major Appliances and Oil) 0.00

20. Ineligible Revenue - Sale of Recyclables 0.00

21. Total Ineligible Costs & Revenues (total of lines 19 and 20) 0.00

22. Total Eligible Recycling Costs (line 18 minus line 21)	498,897.00

You have successfully earned your grant. Repayment will not be required.

Cost (including yard waste & waste tires) per capita:	35.76

Yard Waste & Waste Tires Costs and Summary

Enter the cost of handling yard waste that is included in line 18 of the Actual Costs worksheet.	363,132.00
Enter the cost of handling waste tires that is included in line 18 of the Actual Costs worksheet:	0.00
Cost (excluding yard waste & waste tires) per capita:	9.73
Cost (excluding yard waste & waste tires) per ton:	138.72

F: Compliance

Review and update information about how the RU ensures that all residents and businesses are complying with its recycling ordinance. Note that all RUs are required to have a valid ordinance and compliance assurance plan (CAP). For questions, visit https://dnr.wisconsin.gov/topic/Recycling/RU.html

A recycling ordinance is required by all RUs in accordance with s. NR 544.04(2), Wis. Adm. Code.

Did the RU have an ordinance in 2024?	◉ Yes	○ No
Did the ordinance plan change in 2024?	○ Yes	◉ No
What is the RU's ordinance number?	Chapter 432 Art 1-21	
Ordinance effective date:	12/17/2019	

A Compliance Assurance Plan (CAP) is required by all RUs in accordance with s. NR 544.04(9g), Wis. Adm. Code.

Did the RU have a compliance assurance plan?	◉ Yes	○ No
Did the compliance assurance plan change in 2024?	○ Yes	◉ No

How did the RU ensure compliance with the recycling ordinance at residences with 5 or more units? (Check all that apply)

There were no residences with 5 or more units physically located within the RU	☐
RU provided direct outreach to landlords/building managers	☐
RU staff regularly conducted inspections/visits	☐
RU staff responded to recycling-related complaints	☒

How did the RU ensure compliance with the recycling ordinance at non-residential facilities and properties (e.g., businesses, stadiums, events, etc.)? (Check all that apply)

There were no non-residential facilities physically located within the RU	☐
RU provided direct outreach to business owners/managers	☐
RU staff regularly conducted inspections/visits	☐
RU staff responded to recycling-related complaints	☒

G. Enforcement

Please report the number of recycling-related complaints the RU received during the report year, along with the number of enforcement actions taken (inspections, citations, written warnings and verbal warnings).

If the RU did not receive complaints or take a type of enforcement action, enter a '0' in the appropriate box. The RU should maintain records to verify these numbers. If the previous section indicates the RU has no residences with 5 or more units or no non-residential (business) facilities, that row should be disabled.

	Complaints Received	Warning Tags	Verbal Warnings	Written Warnings	Inspections	Citations
1 - 4 units residential	1	920	0	1	1	0
5+ units residential	0	0	0	0	0	0

Non-residential (Business)	0	0	0	0	0	0

H. Outreach and Other Program Features

Public information and education is key to a successful recycling program and is required by the recycling law. What outreach efforts did the RU undertake in the report year? (Check all that apply)

Community yard sale	☐
Printed publications (flyers, handouts, etc.)	☒
Conduct waste audits	☒
Radio ads or public service announcements	☐
Direct mail or email (flyers in the tax bill, newsletter, etc.)	☒
Recycling focused event (collections, cleanups, etc.)	☐
Display booths at fairs, etc.	☐
School education program (Green & Healthy Schools, etc.)	☐
News releases	☒
Social media (Facebook, Twitter, etc.)	☒
Print ads (newspaper, magazines, etc.)	☒
Web site has recycling info (what to recycle, when, where, and how)	☒

Section 3: CERTIFICATION

A: Summary of 2024 Recycling Performance

Weight Summary

NOTE: Click the SAVE button at the top of the form to update the totals in this summary.

Total weight of residential Table 1 recyclable materials collected: (tons)	978.67
Per capita collection:(lbs/person/year)	140.28
Per capita collection standard:(lbs/person/year)	106.55

Based on the data provided, the RU has MET its Table 1 collection standard.

Cost Summary

2024 Grant Award:	98,724.81
Net eligible recycling costs:	498,897.00
Cost per capita including yard waste & waste tires:	35.76
Yard waste handling costs:	363,132.00
Waste tire handling costs:	0.00
Cost (excluding yard waste & waste tires) per capita:	9.73

B: Assurances

A. The responsible unit certifies the program is operating in accordance with its effective recycling program approval or, if there have been changes, the responsible unit has described those changes in this 2024 Recycling Program Accomplishments and Actual Costs Annual Report. ☒

B. The responsible unit agrees to comply with all applicable provisions of ch. 287, Wis. Stats., and chs. NR 544 and NR 542, Wis. Adm. Code. ☒

C. The responsible unit understands that if it fails to comply with any applicable provision of ch. 287, Wis. Stats., chs. NR 544 Wis. Adm. Code, and NR 542 Wis. Adm. Code, or its effective recycling program approval, the following may happen: ☒

· the responsible unit's effective recycling program approval may be revoked

· the responsible unit may not be allowed to dispose of its solid waste in solid waste disposal and solid waste treatment facilities located in the state of Wisconsin, and

· the responsible unit may lose its eligibility for a state recycling grant

D. The responsible unit certifies that in the management of its solid waste, it has, whenever possible and practical, followed these priorities: 1) the reduction of the amount of solid waste generated; 2) the reuse of solid waste; 3) the recycling of solid waste; 4) the composting of solid waste; 5) the recovery of energy from solid waste; 6) the land disposal of solid waste; and 7) the burning of solid waste without energy recovery. ☒

E. By typing my name below and clicking submit, I certify on behalf of Village of Allouez that the information entered in this Recycling Program Accomplishments and Actual Costs Annual Report is true and complete. ☒

Note: As of January 1, 2022, this online certification submittal is replacing the submittal of a printed signature page. Remember to save or print your report. An automated confirmation will be emailed to contacts.

C: Certification

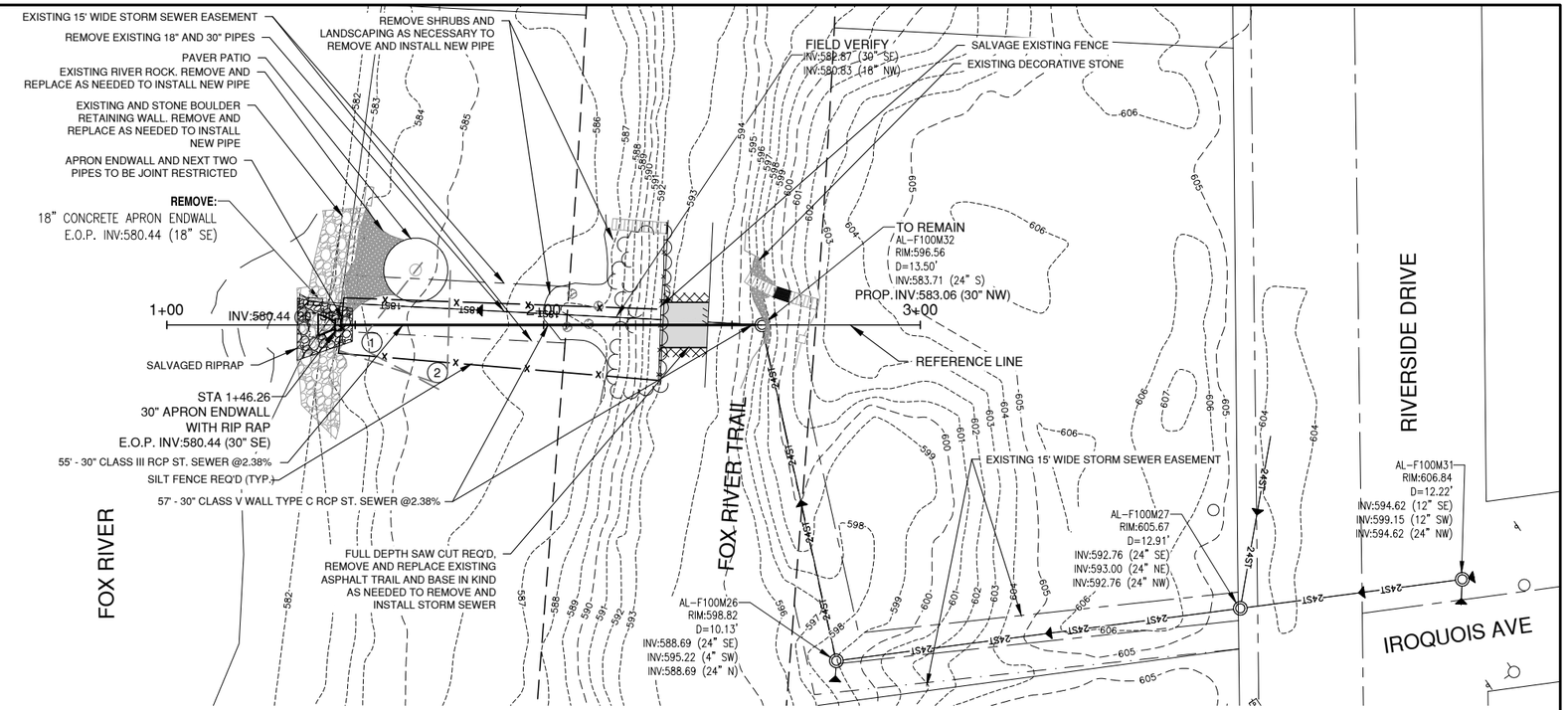
Authorized Representative:	Sean, Gehin	Submit Date:	4/24/2025
Submitted By:	Sean J. Gehin, P.E.		
Confirmation #:	227926-S-20250424:152034		

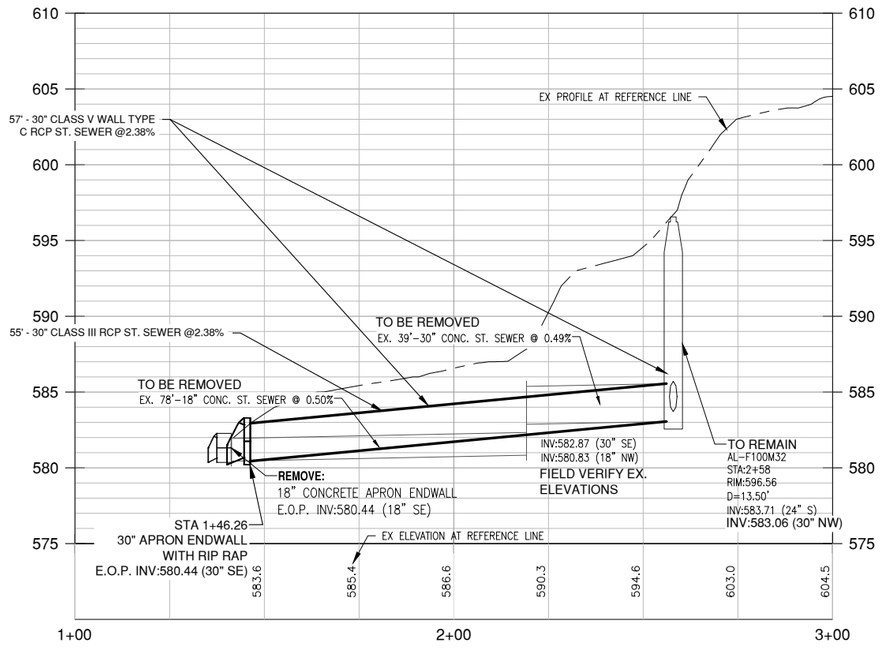


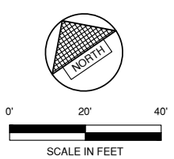
1 PROJECT AREA LOOKING EAST



2 PROJECT AREA LOOKING NORTHWEST







NO.	DATE	APPROV.	REVISION	NO.	DATE	APPROV.	REVISION

DRAWN LLP
CHECKED ----
DESIGNED MRL

CONTRACT NO, AL-2505-05
FOX RIVER TRAIL STORM OUTFALL REPAIR
VILLAGE OF ALLOUEZ
BROWN COUNTY, WISCONSIN

STORM OUTFALL
STA. 1+00 TO STA. 3+00

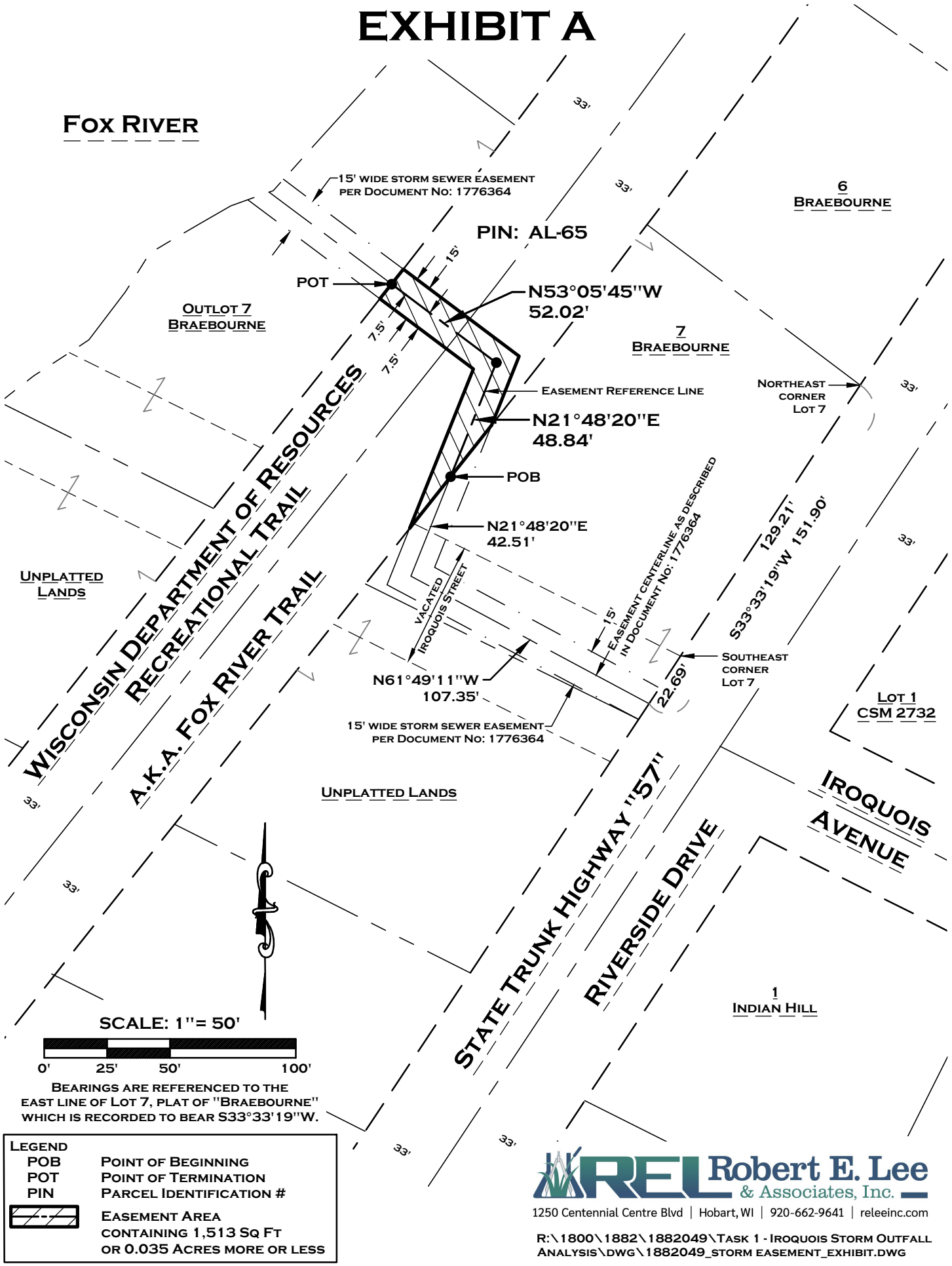
DATE 03/2025
FILE A_ST OUTFALL
JOB NO. 1882049

Robert E. Lee & Associates, Inc.
1250 Centennial Centre Blvd | Hobart, WI | 920-662-9641 | releeinc.com

SHEET NO. 3

File: R:\1800\1882\1882049\dwg\A_ST OUTFALL.dwg
Plot Date: Apr 10, 2025 - 1:26pm
LAYOUT: ST1

EXHIBIT A



Bearings are referenced to the east line of Lot 7, plat of "Braebourne" which is recorded to bear S33°33'19"W.

Legend	
POB	Point of Beginning
POT	Point of Termination
PIN	Parcel Identification #
	Easement Area containing 1,513 Sq Ft or 0.035 Acres more or less

Robert E. Lee & Associates, Inc.
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