Public Works Committee Minutes
Tuesday, May 6, 2025 at 5:30 p.m.
Allouez Village Hall, 1900 Libal Street

CALL TO ORDER/ ROLL CALL
Chairperson Genrich called the meeting to order at 5:30 p.m.

Present: Beyler, Collison, Genrich, Lefebvre, Leiterman
Also present: Sean Gehin, Jim March

ELECT COMMITTEE CHAIRPERSON
Genrich/Beyler moved to nominate Leiterman as Chairperson. Motion carried.

MODIFY/ADOPT AGENDA
Genrich/Lefebvre moved to adopt the agenda as presented. Motion carried.

APPROVAL OF APRIL 14TH, 2025 MINUTES
Lefebvre/Collison moved to approve the April 14, 2025 minutes. Motion carried.

ANNOUNCEMENTS
- None

PUBLIC APPEARANCES
Steve Noel, 3725 S. Clay Street
- Issues with Libal Street landscaping – contractor or state responsible?
- Shrubbery on top of roundabouts

HAVEN WAY CONDOMINIUM ENGINEERING AGREEMENT
- Gehin asked to table the item as there will be additional changes to the agreement that were not included in the committee packet

Beyler/Lefebvre moved to table the Haven Way Condominium Engineering Agreement to next month's meeting. Motion carried.

2024 MS4 STORMWATER ANNUAL REPORT TO WDNR
S. Gehin:
- Pursuant to DNR administrative rules, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the DNR to report on activities for the previous calendar year.
- Gehin gave an overview of the requirements necessary to comply with the permit. Supporting documents were completed and submitted with the report.
- Some of the notable stormwater activities completed by the Village in 2024 included:
    - All About Allouez booklet, village webpage and partnership with Northeast Wisconsin Stormwater Consortium (NEWSC) were utilized to inform and educate the general public on a number of stormwater related topics.
    - Hired McMahon Associates to inspect a portion of the Village's storm sewer outfalls for illicit discharges (any substance discharged into our storm sewer other than clear water). 16 storm outfalls were inspected in 2024.
    - Village owns eight ponds helping the village meet DNR water quality & quantity requirements.
    - Street sweeping in 2024 removed 130 tons of material.
    - Fall clean-up (6 round trips, 209 truckloads)

ANNUAL RECYCLING REPORT

S. Gehin:

- The Village is required to maintain an effective Recycling Program. The program consists of the collection and hauling of recyclables from residential properties (4-units or less)

Recycling Report includes:

- Program Collection
- Recycling Cost
- Compliance and Enforcement
- Outreach and Education

Some of the notable activities completed in 2024 include:

- Collected 978 tons of recyclables & 9,150 cubic yards of yard waste in 2024
- Maintained and enforced village ordinance
- Collaborated with Brown County Solid Waste to inform and educate residents on the need to recycle

IROQUOIS STORM OUTFALL REPAIR

a. Repair
b. Easement
c. Funding

S. Gehin:

- A sinkhole has developed near the Fox River Trail behind 2556 Riverside Drive. The sink hole is located above Village owned storm sewer.
- Storm sewer system outfalls to the Fox River.
- The storm sewer was televised from an existing manhole located on the east side of the trail to the Fox River.
- Televising found outfall to be in poor condition, various sizes of pipe (30" and 18") and deflection of pipe at pipe joints.
- Deflection of pipe below the trail developed the sink hole.
- Village staff with the help from Robert E. Lee Associates has prepared plans for the storm sewer project.
- Working with the DNR to obtain Chapter 30 Permit to repair storm sewer/outfall and obtain an easement for the storm sewer located in the Fox River Trail right-of-way.
- In an attempt to complete the repair ahead of the Fox River Trail paving project, staff is working to obtain 3 quotes from Village contractors. Work to be change ordered to a 2025 Public Works Project.
- Limited access and working conditions make for a challenging project.
- Village has borrowed for the work.

2025 CONSTRUCTION PROJECT UPDATE

S. Gehin:

- Sewer lining project- starts at the end of May/early June
- Reconstruction project- one project will begin at the end of May/the other project to begin early in June
- Street resurfacing project – anticipated to start early in July

FUTURE AGENDA ITEMS

- None

ADJOURNMENT

Collison/Genrich moved to adjourn at 6:12 p.m. Motion carried.