

**ALLOUEZ VILLAGE BOARD MEETING MINUTES
TUESDAY, DECEMBER 16, 2025 AT 6:30 P.M.
ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Atwood, Genrich, Harris, Leiterman, Marsch, Rafter, Sampson
Also Present: Chris Clark, Jim March, Julie Beauchamp, Sean Gehin

MODIFY / ADOPT AGENDA

Genrich/Marsch moved to modify the agenda, remove item #5, Lebrun Street Extension. (The City of DePere will be constructing a private driveway, no need to take action.) **Motion carried.**

ANNOUNCEMENTS

- a. Village Hall Office Hours & Closures During Christmas & New Years:
 - December 22nd & 23rd 7:00am-4:30pm
 - December 24th – 26th Closed
 - December 29th & 30th 7:00am-4:30pm
 - December 31st 7:00am-11:00am
 - January 1st & 2nd Closed
- b. Solid Waste Holiday Collection Schedule

President Rafter- Village Board Meeting on January 6th is cancelled, the next scheduled Board meeting is January 20th.

PUBLIC COMMENT

- None

LIBAL STREET RESURFACING PROJECT

- a. Proposed Typical Section & b. On-street Parking Analysis
- S. Gehin:
- The village will be resurfacing Libal Street from Lebrun Street to Hoffman Road in 2028
 - Project scope includes sidewalk extension on the east side of the street, curb ramp improvements, curb & gutter & sidewalk replacement as needed, spot storm sewer repair, bike lanes, and roadway resurfacing.
 - Marking of bike lines will require removal of parking on one side of Libal St. (currently no parking restrictions on Libal St. from Lebrun St. to Hoffman Rd.)
 - raSmith evaluated both sides of Libal Street to determine which side offers greater parking capacity along with other criteria (such as zoning, land use, nearby churches & schools) and recommend having the parking lane on the west side of Libal Street and eliminate parking on the east side of Libal Street.
 - Public Works Committee recommended approval of having the parking lane on the west side of Libal Street at their meeting on December 10th.

Discussion:

- Have there been any complaints with moving parking to one side of the street after the reconstruction of Libal St (from 172 to Kalb Ave.)? Gehin is not aware of any complaints.

Genrich/Leiterman moved to support the on-street parking analysis and recommend having the parking lane on the west side of Libal Street only. Motion carried.

ORDINANCE 2025-06, AMENDMENT TO CHAPTER 432, WASTE MANAGEMENT, OF THE VILLAGE OF ALLOUEZ MUNICIPAL CODE

S. Gehin:

- In general, the changes to the code are as follows:
 - Minor changes to some definitions (brush)
 - Revised to coincide with the updated 2026 brush & bulk collection schedule
 - Reorganized to clearly define properties serviced by the Village and those serviced by a licensed private hauler
 - Granting placement of additional garbage and recycling carts. *Code limits residential placement to a single garbage and recycling cart*
- A future amendment to the code will be required in spring to address the following:
 - Recent DNR recycling rule revisions
 - Charge for the placement of additional carts at the curb
 - Village collection of non-residential properties

Leiterman/Sampson moved to adopt Ordinance 2025-06, Amendment to Chapter 432, Waste Management, of the Village of Allouez Municipal Code. Motion carried.

APPOINTMENT OF COMMITTEE MEMBER

Marsch/Harris moved to appoint Becky Nyberg to the Plan Commission. Motion carried.

ALLOUEZ WISHBOOK

J. March:

- A draft of the Allouez Wishbook was presented to the Board. The book highlights opportunities that reflect our vision of creating a more inclusive and enriching experience throughout Allouez.
- Some of the 26 ideas include expanding parks or trails, constructing a community center, and enhancing outdoor recreation.
- Recently met with Allouez Optimist Club & Allouez Lions Club and both have interest in the wishbook.
- Believes Allouezfest could be expanded in the future and discussed other future opportunities for the village.

Discussion:

- Great range of opportunities and ideas
- Name recognition

Rafter/Atwood moved to support the publishing of the Allouez Wishbook. Motion carried.

AUTHORIZATION TO PURCHASE SKID STEER TRACK LOADER AND ATTACHMENTS

C. Clark:

- Request to purchase a 2026 skid steer track loader, brush cutting mulcher & grapple bucket attachments to be utilized by both Parks & Public Works Departments.
- Primary uses include park/trail maintenance, street repairs, construction projects, landscaping, snow removal, forestry operations, and utility right of way maintenance.
- The lowest quoted amount- CAT Loyalty (3 quotes submitted) for the steer track loader & brush cutter/mulch attachment-\$119,000 & grapple bucket attachment- \$6,000, totaling \$125,000, which is below the budgeted amount of \$130,500.

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- Funding for the equipment will be from the Equipment Replacement Fund

Genrich/Atwood moved to approve the purchase of the 2026 skid steer track loader and attachments from CAT loyalty in the amount of \$125,000. Motion carried.

WATER UTILITY RATE CASE - UPDATE

Ginny Hinz, Onward Accounting & Consulting

- Provided an update on the water utility rate case- completed & submitted a conventional rate case for the village to the Public Service Commission (PSC) in November
 - Proposed increase of 10.62%, 2.5% per year (over 4 years)
 - PSC will review the rate case, anticipated to take 4-6 months
 - Last water rate case was implemented in January 2022
 - Implementation of new rates expected mid 2026
- Discussed cash flow model, future maintenance and tower repainting reserves (tower repainting completed every 20 years, cost of \$1.2 million, due in 2030)
- If the village continues with doing a simplified rate case, it will keep rates stabilized over the next 10 years, annually to keep up with inflation
- Compared surrounding municipal water rate increases – Allouez is average for a monthly user charge
- Village Staff are currently compiling information on cost savings and impact to customers if the village were to move from monthly billing to quarterly billing

FUTURE AGENDA ITEMS

- None

CONVENE INTO CLOSED SESSION

Sampson/Harris moved to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Village Administrator- annual performance review)

Roll call vote: Atwood – aye, Harris- aye, Leiterman – aye, Genrich – aye, Marsch – aye, Rafter – aye, Sampson – aye. Motion carried.

RECONVENE INTO OPEN SESSION

Atwood/Marsch moved to reconvene into open session. Motion carried. No action taken.

ADJOURNMENT

Harris/Sampson moved to adjourn at 8:02 p.m. Motion carried.

Minutes submitted by Carrie Zittlow, Clerk/Treasurer