

**ALLOUEZ VILLAGE BOARD MEETING MINUTES
TUESDAY, JANUARY 20, 2026 AT 6:30 P.M.
ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Atwood, Genrich, Leiterman, Marsch, Rafter, Sampson
Excused: Harris
Also Present: Chris Clark, Jim March, Sean Gehin, Trevor Fuller
Jeff Huguet (Neighborhood Compliance Inspector)

MODIFY / ADOPT AGENDA

Marsch/Leiterman moved to adopt the agenda as presented. Motion carried.

ANNOUNCEMENTS

- a. Candidates for Village Trustee who have filed forms to appear on the April 7th ballot
- Jim Genrich, Matthew Harris & Matt Hohner (3 openings/3-year term)
- b. Notice of Bid Advertisement- Reservoir Roof Replacement and Overflow Improvement Project
- c. Village receives DNR Urban Forestry Grant in the amount of \$7,705 to assist in updating the village's tree inventory
- d. Are you interested in serving on a Village Committee, Board or Commission?

PUBLIC COMMENT

- None

RIVERVIEW PARK STORMWATER POND (from VB 2/20/24 & Joint Public Works/Parks Committee 12/10/25)

S. Gehin:

- Many public meetings have been held over the past few years. Comments have been received by the adjacent neighborhood, Allouez Girls Softball Association, DNR, WPS, and members of the public.
- A final determination on where to construct the stormwater pond is necessary to meet state and federal stormwater requirements, apply for grant funding, complete pond design and construction of the project in 2027.

Nick Vande Hey, McMahon Associates, provided an overview of the Riverview Park Stormwater Pond presentation. The overview included:

Municipal Stormwater Permit

- Village received its initial permit from DNR in 2006
- TMDL phosphorus & sediment allocations implemented through Municipal Stormwater permit

Village Wide Summary:

<u>Watershed</u>	<u>Acres</u>	<u>Required TP</u>	<u>Provided TP</u>	<u>Required TSS</u>	<u>Provided TSS</u>
East River	1,929	41%	33%	52%	48%
Fox River	763	41%	25%	72%	36%

Stormwater Quality Management- Plan of Action

- 2023 WDNR concurrence of village submitted stormwater action plan

- Typical wet pond cross section- pond pool (5' to 11'), safety shelf, prairie plants (6' to 8')
- DNR reluctant to permit wetland impacts when other options are available with no wetland impacts

Gave an overview of pond options 1-4A:

Riverview Pond Option 1

- Pond tucked between the East River and Riviera Rue neighborhood
- Lowest cost option & is adjacent to the East River
- No wetland disturbance or softball field impact
- Uses existing 48" storm sewer (2005) & storm sewer does not cross gas main
- Neighborhood not in favor of pond adjacent to backyard
- If this option is chosen, staff recommends adding fencing & aeration device at an approximate additional cost of \$100,000
- DNR grant- \$150,000 (18%), Village \$680,000 (82%), Total Cost: \$830,000

Riverview Pond Option 2

- Pond located at the northeast corner of Riverview Park (South of Hwy 172) impacting two existing softball fields
- Includes the relocation of the two softball fields to the corner of Broadview Dr. & E. River Dr.
- Pond is not disturbing the wetland, still eligible for DNR grant
- Storm sewer crosses gas main
- Highest cost option
- DNR grant: \$150,000 (7%), Village \$2,000,000 (93%), Total Cost: \$2,150,000

Riverview Pond Option 3

- Pond located at the corner of E. River Dr. and Broadview Dr.
- No impact to softball fields
- Wetland disturbance, limited ability to serve parks future stormwater needs
- Storm sewer crosses gas main
- Neighborhood not in favor of pond across the street
- DNR grant: \$0 (0%), Village \$1,070,000 (100%), Total Cost: \$1,070,000

Riverview Pond Option 4A

- Pond located at the northeast corner of Riverview Park (South of Hwy 172)
- Reduces impact to one softball field
- Wetland impact of pond, storm sewer crosses gas main
- If this option is chosen, staff recommends adding relocation of the impacted softball field at an approximate additional cost of \$300,000
- DNR grant: \$0 (0%), Village \$1,410,000 (100%), Total Cost: \$1,410,000

Public comment summary for options 1-4A:

- Neighborhood desires larger distance between homes and pond
- Softball club desires minimal to no softball field loss
- Minimize wetland disturbance & costs
- Concern about pond safety, odors and mosquitoes
- Keep pond and the need for additional parking as two separate projects

Tentative Pond Schedule:

- WDNR Grant due- April 2026

- Finalize plans, specifications, cost estimate & obtain WDNR permits- Fall 2026
- Construction begins- May 2027

Discussion:

- Option 1 includes staff recommendation of fencing and aeration device, whereas option 4 does not include either due to distance away from neighborhood
- Gehin: It is not village practice to install fencing or aeration devices on our ponds. Due to comments from neighbors and others, believes adding fencing and aeration device is a good compromise
- Ponds can be a visual asset vs. liability
- Addition of fencing is a safety barrier & having an aerator improves water quality
- Lowest cost option (financial stewardship)

Leiterman/Genrich moved to approve Riverview Pond Option 1 and to include fencing & an aeration device to the pond and to have further discussion on the fencing and aeration device details at a future meeting. Motion carried.

APPROVAL OF AGREEMENT WITH IWORQ FOR PERMITTING SOFTWARE

T. Fuller & J. Huguet:

- Staff are currently using CivicPlus for permitting software, however, the software has been proven to be challenging and inefficient.
- As a result, staff began exploring alternative software solutions to better align with current workflows/operational needs and believes iWorQ fits within village needs.
- Staff highlighted various software features that include text notifications, unlimited users, and the option to fill out the permit form and pay at the same time.
- Annual cost is \$11,000 which is similar to CivicPlus (\$10,250). However, there is a \$7,350 implementation fee required which staff is requesting the use of contingency funds to cover that cost, as well as the difference in the annual cost for 2026.

Genrich/Sampson moved to approve the agreement with iWorQ for permitting software and the use of contingency funds to cover the implementation fee and difference in annual cost (\$8,100). Motion carried.

CONSENT AGENDA

Marsch/Leiterman moved to:

- Approve Village Board minutes dated 11/18/25, 12/2/25, 12/16/25
- Accept and Place on File minutes from:
 - Community Development Authority dated 11/6/25, 12/4/25, 12/18/25
 - Public Works Committee 11/4/25
- Approve accounts payable dated 12/3/25, 12/5/25, 12/8/25, 12/12/25, 12/19/25, 12/26/25, 1/2/26, 1/9/26
- Approve Special Events Permit for Epic Marathon & Running Festival on May 17th

Motion carried.

FUTURE AGENDA ITEMS

-None

ADJOURNMENT

Atwood/Leiterman moved to adjourn at 7:19 p.m. Motion carried.

Minutes submitted by Carrie Zittlow, Clerk/Treasurer