

**Public Works Committee Meeting Minutes
Tuesday, March 3rd, 2026 at 5:30 p.m.
Allouez Village Hall, 1900 Libal Street**

CALL TO ORDER/ ROLL CALL

Chairperson Leiterman called the meeting to order at 5:30 p.m.

Present: Beyler, Collison, Genrich, Lefebvre, Leiterman
Also present: Gehin, March

MODIFY/ADOPT AGENDA

Genrich/Collison moved to adopt the agenda as presented. Motion carried.

APPROVAL OF FEBRUARY 3RD, 2026 MINUTES

Beyler/Lefebvre moved to approve the Public Works Committee minutes from February 3, 2026. Motion carried.

ANNOUNCEMENTS

- a. Retirement of Kurt Rozek, Public Works Department
- b. The Hiring of Patrick Rodgers, Equipment Operator, Street Department
- c. Notice of Bid Advertisement for Street Resurfacing Project, AL-2026-01

PUBLIC APPEARANCES

- None

DNR STORMWATER CONSTRUCTION GRANT

Lefebvre/Collison made a motion authorizing staff to proceed with the submittal of the stormwater grant. Motion carried.

RIVERVIEW POND - ENGINEERING SERVICES

S. Gehin:

- The Public Works Department has received an engineering proposal from McMahon to provide design, bidding and construction inspection services for the proposed Riverview Pond project

In general, the scope of services includes:

- Topographic survey - Pond site along with the Broadview Dr. 48-Inch storm sewer (East River Dr. to the Pond)
- Utility Coordination
- Hydrologic and Hydraulic Analysis of the Broadview Dr. storm sewer (East River Dr. to the Pond)
- Design of Wet Detection Pond per DNR requirements – To include safety features (safety self and fencing) and aerator
- Construction Erosion Plan & DNR Permitting
- Meetings (Plan Review and Public Info. Meeting)
- Preparation Plans, Specifications and Cost Estimate (PSE)
- Bidding & Construction Staking and Inspection
- McMahon's estimated fee to provide above scope of services is as follows:
 - o Design - \$34,000
 - o Bidding - \$4,400
 - o Construction Services - \$38,500

- The tentative pond schedule is as follows:
 - o Submittal of DNR Stormwater Grant by Mid-April
 - o Complete PSE's documents and obtain DNR Permitting by Late Fall of 2026
 - o Bid Project winter of 2027
 - o Construct in 2027

Genrich/Collison moved to recommend to the Village Board approval of McMahon's Riverview Pond Engineering Services Agreement. Motion carried.

RENEWAL OF HYDROCORP'S CROSS CONNECTION CONTROL INSPECTION SERVICES AGREEMENT

a. Residential & b. Non-Residential

S. Gehin:

- WDNR requires all public water systems to maintain an annual Cross-Connection Control (CCC) program involving the inspection of residential and non-residential connections to the safe drinking water supply.
- HydroCorp currently provides the Village with residential and non-residential CCC inspections services.
- Two proposals were received from HydroCorp to continue these inspection services:
 - o Residential two-year agreement - \$42,693.00 (Year 1 \$20,928; Year 2 \$21,765)
 - o Non-residential two-year agreement- \$17,792.88 (Year 1 \$8,722; Year 2 \$9,070.88)

FUTURE AGENDA ITEMS

- None

ADJOURNMENT

Lefebvre/Leiterman moved to adjourn at 5:52 p.m. Motion carried.