

**ALLOUEZ VILLAGE BOARD MEETING MINUTES
TUESDAY, MARCH 17, 2026 AT 6:30 P.M.
ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Atwood, Genrich, Harris, Leiterman, Marsch, Rafter, Sampson
Also Present: Jim March, Sean Gehin, Trevor Fuller

MODIFY / ADOPT AGENDA

Marsch/Leiterman moved to adopt the agenda as presented. Motion carried.

ANNOUNCEMENTS

- a. Retirement of Kurt Rozek, Public Works Department
- b. Village Board Meeting cancelled on April 7, 2026 (due to Spring Election)

President Rafter-

- Tonight is Trustee Sampson's last Village Board meeting, thanked him for his years of service as a Trustee.
- Thanked the Public Works Department for their hard work throughout the winter storm.

PUBLIC COMMENT

-None

APPROVAL OF LAND EXCHANGE AGREEMENT BETWEEN THE VILLAGE OF ALLOUEZ AND GREEN BAY AREA PUBLIC SCHOOL DISTRICT

T. Fuller:

- The Village of Allouez and the Green Bay Area Public School (GBAPS) District agreed to terms in 2025 for the exchange of property – a portion of P.H. Martin Webster Park would be transferred to GBAPS in exchange for the Langlade School property at 400 Broadview Drive.
- A facilities use and maintenance agreement will be finalized separately from this agreement for the use and maintenance of P.H. Martin Webster Park facilities.

Genrich/Marsch moved to approve the land exchange agreement between the Village of Allouez and the Green Bay Area Public School District. Motion carried.

HEMOPHILIA OUTREACH CENTER-SLOW AND POKEY FUN WALK/RUN ON SEPTEMBER 13, 2026

Leiterman/Sampson moved to approve the Hemophilia Outreach Center Slow and Pokey Fun Walk/Run on September 13, 2026. Motion carried.

RESOLUTION 2026-02, URBAN NON-POINT SOURCE & STORMWATER CONSTRUCTION GRANT PROGRAM FUNDING OF LOCAL SHARE AMOUNT

Harris/Leiterman moved to approve Resolution 2026-02, Urban Non-Point Source and Stormwater Construction Grant Program Funding of Local Share Amount. Motion carried.

RESOLUTION 2026-03, URBAN NON-POINT SOURCE & STORMWATER CONSTRUCTION GRANT PROGRAM AUTHORIZED GOVERNMENT OFFICIAL

Marsch/Genrich moved to approve Resolution 2026-03, Urban Non-point Source and Stormwater Construction Grant Program Authorized Government Official. Motion carried.

RIVERVIEW POND- ENGINEERING SERVICES

S. Gehin:

- The Public Works Department received an engineering proposal from McMahon to provide design, bidding and construction inspection services for the proposed Riverview Pond project.

In general, the scope of services includes:

- Topographic survey - Pond site along with the Broadview Dr. 48-Inch storm sewer (East River Dr. to the Pond)
- Utility Coordination
- Hydrologic and Hydraulic Analysis of the Broadview Dr. storm sewer (E. River Dr. to the Pond)
- Design of Wet Detection Pond per DNR requirements – To include safety features (safety self and fencing) and aerator
- Construction Erosion Plan & DNR Permitting
- Meetings (Plan Review and Public Info. Meeting) & Preparation Plans, Specifications and Cost Estimate (PSE)
- Bidding & Construction Staking and Inspection
- McMahon's estimated fee to provide above scope of services is as follows:
 - o Design - \$39,200
 - o Bidding - \$4,400
 - o Construction Services - \$38,500
- The tentative pond schedule is as follows:
 - o Submittal of DNR Stormwater Grant by Mid-April
 - o Complete PSE's documents and obtain DNR Permitting by Late Fall of 2026
 - o Bid Project winter of 2027
 - o Construct in 2027

Sampson/Leiterman moved to approve the engineering services agreement for Riverview Pond. Motion carried.

2026 STREET RESURFACING PROJECT BID RESULTS

S. Gehin:

- Bids were opened on March 12th. Two bids were received with Northeast Asphalt as the low bidder in the amount of \$703,143.55 which includes base & alternate bids #1 and #2.

Discussion:

- Amount per linier foot from previous years is up 30%, budgets are tighter even though the same amount of work is being completed, helps getting the bids out early

Sampson/Harris moved to award the bid for the Street Resurfacing Project to Northeast Asphalt in the amount of \$703,143.55 to include base and alternate bids #1 and #2. Motion carried.

CONSENT AGENDA

Marsch/Harris moved to:

- a. Accept and Place on File minutes from:
 - i. Public Works Committee 2/3/26
- b. Approve accounts payables dated 3/2/26, 3/12/26
- c. Approve 2025 Carryover Requests & Related 2026 Budget Adjustments
- d. Approve 2025 Utility Write-offs
- e. Approve Special Event Permit, Vendor Permit, and Noise Variance for Uncle Mike's Donut 5K Run/Walk on June 6, 2026-Recurring Event

Motion carried.

FUTURE AGENDA ITEMS

-None

ADJOURNMENT

Leiterman/Sampson moved to adjourn at 6:51p.m. Motion carried.

Minutes submitted by Carrie Zittlow, Clerk/Treasurer