

**ALLOUEZ VILLAGE BOARD MEETING MINUTES
TUESDAY, APRIL 21, 2026 AT 6:30 P.M.
ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Atwood, Genrich, Harris, Hohner, Leiterman, Marsch, Rafter
Also Present: Chris Clark, Jim March, Julie Beauchamp, Sean Gehin, Trevor Fuller

MODIFY / ADOPT AGENDA

Harris/Marsch moved to adopt the agenda as presented. Motion carried.

AWARD OF CERTIFICATE OF ELECTION TO NEWLY ELECTED VILLAGE TRUSTEES

- Jim Genrich, Matthew Harris & Matt Hohner

ANNOUNCEMENTS

- Passing of Kent Botsford, School Crossing Guard
- Bellin Run (50th Anniversary) on Saturday, June 13th
- Allouezfest at Green Isle Park on June 14th from 10:00am-3:00pm
- Public hearing on May 5th to consider amending Zoning Chapter 475, Mixed Use Districts
- Notice of Meeting to Adjourn Board of Review to a Later Date
- Prescription Drug Take Back Day on April 25th from 8:00a.m.-1:30p.m. at Village Hall
- Good Neighbor Week, August 16th-22nd
- Flushing of Dead-End Watermains April 20th – May 1st
- Special Bulk Pick-Up on April 22nd due to Flood Damage

S. Gehin:

- Recent flooding in the village was a result of heavy rains coupled with saturated ground conditions.
- Clear water entered the village's sewer system inundating the system causing surcharging and back-ups. There were a total of 46 basement back-up's.
- Areas impacted the most were north of Hwy 172, east of Libal St. and south of St. Joseph Street.
- A large majority of these properties did not have a backflow preventer. A letter will be sent out in the coming weeks to residents as to what occurred along with the recommendation of installing a backflow preventer.

PUBLIC COMMENT

Christopher Welch, 291 Arbor Ln.

- Elected Brown County Supervisor for District 14, thanked village residents and he is looking forward to working with the village in the future.

State Representative Benjamin Franklin, Assembly District 88

- Provided a brief update on progress of the closure of GBCI – there were significant breakthroughs this session.
- For the first time this session, both political parties met along with members from the Assembly, Senate, DOC Secretary, DOA, and the Governor's Office and discussed the following:
 - o Physical Structures

Village Board Meeting (April 21, 2026)

- Prison Population/Projection in the next 50 years
- Capacity to fit needs of prison system
- Came to a Tentative Agreement as to what it would take to close GBCI
- Bill was drafted but did not make it to circulation due to new information being brought on board when the group last met.
- He will continue to keep the momentum going- reach out to his office with any questions or concerns.

PRESENTATION

a. Sommerville, Inc. – Denmark Community Center – Case Study

Neil Yunk, Senior Project Architect, Sommerville, Inc.

- Gave an overview of how a former school in Denmark is in the process of being converted into a Community Center and Library building
 - Project Scope & Details
 - Future Reuse or Redevelopment of Langlade School property

RESOLUTION 2026-04, IN RECOGNITION OF CHRISTOPHER SAMPSON FOR HIS YEARS OF SERVICE AS A VILLAGE TRUSTEE

Leiterman/Hohner moved to approve Resolution 2026-04, in recognition of Christopher Sampson for his years of service as a Village Trustee. Motion carried.

RESOLUTION 2026-05, IN RECOGNITION OF KURT ROZEK, PUBLIC WORKS DEPARTMENT, ON HIS RETIREMENT & FOR HIS YEARS OF SERVICE TO THE VILLAGE OF ALLOUEZ

Marsch/Harris moved to approve Resolution 2026-05, in recognition of Kurt Rozek, Public Works Department, on his retirement and for his years of service to the Village of Allouez. Motion carried.

CITIZEN AND VILLAGE TRUSTEE APPOINTMENTS TO VILLAGE COMMITTEES/BOARDS/COMMISSIONS

Genrich/Leiterman moved to approve the following citizen, trustee and staff appointments to village committees, boards and commissions. Motion carried.

Committee/Board/Commission Appointments

Term expiration

Board of Appeals

Michael Lefebvre
Jared Heyn – 1st Alt

04/30/29

04/30/28

Board of Ethics

Marc Seidl
Nik Krawczyk

04/30/29

04/30/29

Community Development Authority

Michael Krutz
Mark Schumacher

04/30/30

04/30/30

Village Board Meeting (April 21, 2026)

Historic Preservation Commission

Howard Ropp	04/30/27
Cecile Faller	04/30/27
Denise Moore	04/30/29
Richard Vartanian	04/30/29

Parks, Rec. & Forestry Committee

Marc Seidl	04/30/29
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Board of Review

Dennis Bonk	04/30/27
Marina Delbecchi	04/30/28
Nik Krawczyk	04/30/28

Plan Commission

Michael Lefebvre	04/30/29
Richard Vartanian- 2 nd Alt.	04/30/27

Public Works Committee

Curt Beyler	04/30/27
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VILLAGE BOARD/STAFF APPOINTMENTS TO COMMITTEES & COMMISSIONS

Public Works Committee

Charlie Leiterman	04/30/27
Jim Genrich	04/30/27

Plan Commission

Matt Hohner	04/30/27
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Historic Preservation Commission

Jim Genrich	04/30/27
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Room Tax Commission

Matthew Harris	04/30/27
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Central Brown County Water Commission

Jim March	04/30/27
Charlie Leiterman (alternate)	04/30/27

Community Development Authority

Jean Marsch	04/30/27
Matthew Harris	04/30/27

Brown County Planning Commission Board of Directors

Matt Hohner	04/30/27
Jim Rafter (alternate)	04/30/27

Parks, Recreation & Forestry Committee

Rob Atwood	04/30/27
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Village Board Meeting (April 21, 2026)

Weed Commissioner

Sean Gehin 04/30/27

Joint Review Board

President - Jim Rafter 04/30/27

Trustee as alt- Matthew Harris 04/30/27

Public Member- Michael Krutz 04/30/27

Ad Hoc Finance/Personnel Committee

3 Trustees – Matthew Harris, Jim Genrich, Jean Marsch 04/30/27

Administrator – Jim March 04/30/27

Finance Director – Julie Beauchamp 04/30/27

Green Bay Metro Advisory Committee

Jim Rafter 04/30/27

Jim March 04/30/27

RENEWAL OF ANIMAL SHELTER SERVICES AGREEMENT

Atwood/Leiterman moved to approve the renewal of the Animal Shelter Services Agreement with the Wisconsin Humane Society. Motion carried.

RESOLUTION 2026-06, NOTICE OF DISALLOWANCE OF CLAIM OF BRETT KILLION

Genrich/Harris moved to approve Resolution 2026-06, Notice of Disallowance of Claim of Brett Killion. Motion carried.

CONSENT AGENDA

Marsch/Harris moved to:

- a. Approve Village Board minutes dated 3/3/26, 3/17/26
- b. Accept and Place on File minutes from:
 - i. Parks, Recreation & Forestry Committee dated 2/24/26, 3/24/26
 - ii. Public Works Committee dated 3/3/26
- c. Approve accounts payable dated 3/19/26, 3/27/26, 4/3/26, 4/8/26
- d. Approve Special Events Permit and Noise Variance Permit- Bellin Run, June 13th
- e. Approve Picnic License for the Resurrection Parish Women's Guild Spring Fete on April 25th from 10:00am-3:00pm (recurring event)
- f. Approve Special Events Permit, Vendor Permit & Noise Variance Permit
 - i. Pooches & Pints Summer Kickoff on June 11, 2026
 - ii. Music in the Park on July 16, 2026 & August 13, 2026
 - iii. Pooches & Pints Barktoberfest on October 17, 2026
- g. Proclamation for Arbor Day

Motion carried.

2025 MS4 STORMWATER ANNUAL REPORT TO WDNR

Pursuant to DNR administrative rules, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the DNR to report on activities for the previous calendar year.

- Gehin gave an overview of the requirements necessary to comply with the permit. Supporting documents were completed and submitted with the report.
- Some of the notable stormwater activities completed by the Village in 2025 included:

Village Board Meeting (April 21, 2026)

- All About Allouez booklet, public meetings, Fox-Wolf River clean-up participation, village social media posts, and partnership with Northeast Wisconsin Stormwater Consortium (NEWSC) were utilized to inform and educate the general public on a number of stormwater related topics.
- Hired McMahon Associates to inspect a portion of the Village's storm sewer outfalls for illicit discharges (any substance discharged into our storm sewer other than clear water). 14 storm outfalls were inspected in 2025.
- Village owns eight regional ponds helping the village meet DNR water quality & quantity requirements. Continued planned effort for the construction of the Riverview Park Pond Project
- Street sweeping in 2025 removed 102 tons of material
- Spring & Fall clean-up (255 truckloads, 7,100 cubic yards of leaves)

FUTURE AGENDA ITEMS

- None

ADJOURNMENT

Atwood/Hohner moved to adjourn at 7:36 p.m. Motion carried.

Minutes submitted by Carrie Zittlow, Clerk/Treasurer