

PUBLIC WORKS COMMITTEE MEETING MINUTES

Tuesday, May 5th, 2026 at 5:30 p.m.

Allouez Village Hall, 1900 Libal Street

CALL TO ORDER/ ROLL CALL

Chairperson Leiterman called the meeting to order at 5:30 p.m.

Present: Collison, Genrich, Leiterman

Excused: Beyler, Lefebvre

Also present: Gehin, March

ELECT COMMITTEE CHAIRPERSON

Genrich/Collison moved to nominate Leiterman as Chairperson. Motion carried.

MODIFY/ADOPT AGENDA

Genrich/Collison moved to adopt the agenda as presented. Motion carried.

APPROVAL OF APRIL 7TH, 2026 MINUTES

Collison/Leiterman moved to approve the April 7, 2026 minutes. Motion carried.

ANNOUNCEMENTS

- None

PUBLIC APPEARANCES

- None

2025 STORM LATERAL SPECIAL ASSESSMENTS

a. Final Resolution to Levy Special Assessments

S. Gehin:

- Final storm lateral special assessments for the following street segments came in lower than estimated in the Engineering Report and previously provided to residents.
 - o St. Francis Dr. – Langlade Rd. to S. Webster Ave.
 - o Greene Ave. -Libal St. to East River Dr.
 - o Regina St. – Simonet St. to Greene Ave.
- Village Board approval of the Final Resolution to Levy Special Assessments establishes final cost to be assessed.

Collison/Leiterman moved to recommend to the Village Board to approve the Final Resolution to Levy the St. Francis Dr., Greene Ave., and Regina St. Storm Lateral Special Assessments. Motion carried.

UTILITY RATE INCREASES

a. Stormwater Utility

S. Gehin:

- Storm water utility charges are based on ERUs (Equivalent Residential Units). The current ERU rate is \$10.50, so most single-family parcels are billed \$10.50 per month for storm water utility fees.
- With limited exceptions, most non-single-family home parcels have ERUs calculated based on the impervious surface of the parcel; as such, the number of ERUs varies for these parcels.

- The last ERU increase was in 2024. With little to no growth in the total number of ERUs, the rate per ERU needs to increase to allow for sufficient cash flows to fund the storm water utility operations and maintenance costs as well as capital expenses.
- An increase in the ERU rate from \$10.50 to \$11.50 is being proposed.

Jim Orourke, 2339 Oakwood Avenue

- Can we encourage commercial property owners to use semi-pervious systems instead of the full impervious to reduce the cost of their stormwater?

b. Sanitary Sewer Utility

S. Gehin:

- In 2024, Ruekert-Mielke was contracted to perform a rate study of the Allouez sanitary sewer utility. Prior to this, the sewer utility rates were last updated in 2022.
- Ruekert-Mielke did not propose any changes in the format of the rate structure; but along with the 2024 rate increase proposed, yearly or every other year rate increases were recommended.
- Consensus of the Village Board was to implement yearly rate increases.
- With little growth in the user base, utility rates need to increase to keep pace with increasing operation and maintenance (O&M) expenses.
- NEW Water sanitary sewage capital and treatment costs represent 75% of the utility's total O&M expenses.
- To maintain adequate funds, a rate increase is being proposed resulting in the following fixed and variable charges:

<u>Proposed:</u>	<u>Allouez</u>	<u>NEW Water</u>	<u>Total</u>
Fixed charge/month (based on ¾" meter)	\$4.40	\$10.00	\$14.40
Variable (volume) charge/1,000 gals	\$3.15	\$5.93	\$9.08

<u>Current:</u>			
Fixed charge/month (based on ¾" meter)	\$4.50	\$9.00	\$13.50
Variable (volume) charge/1,000 gals	\$2.81	\$5.65	\$8.46

- The above results in a monthly increase of \$2.76 for a customer using an average volume of 3,000 gallons of water per month.

Discussion:

- Good approach to have small increases on a regular basis as opposed to large increases every few years.

ANNUAL RECYCLING REPORT

S. Gehin:

- The Village is required to maintain an effective Recycling Program. The program consists of the collection and hauling of recyclables from residential properties (4-units or less)
- Recycling Report includes:
 - o Program Collection
 - o Recycling Cost
 - o Compliance and Enforcement
 - o Outreach and Education
- Some of the notable activities completed in 2025 include:
 - o Collected 960 tons of recyclables & 10,538 cubic yards of yard waste in 2025
 - o Maintained and enforced village ordinance

- Collaborated with Brown County Solid Waste to inform and educate residents on the need to recycle
- Conversation was held to look into cost savings if the village were to contract with a private company for the disposal of solid waste, Gehin stated he could look into and bring private landfill tipping fees to a future Public Works Committee meeting.

FUTURE AGENDA ITEMS

- Possibility of looking into contracting with a private company for the disposal of garbage and recyclables.

ADJOURNMENT

Genrich/Collison moved to adjourn at 6:08 p.m. Motion carried.