

**ALLOUEZ PARKS, RECREATION, & FORESTRY COMMITTEE MEETING
TUESDAY, APRIL 28TH, 2026 AT 5:30 P.M.
ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET**

CALL TO ORDER/ROLL CALL

Meeting was called to order at 5:31p.m. by Chris Clark

Present: Keith Leiterman, Gerry Faller, Fritz Schmidt, Rob Atwood

Excused: Marc Seidl, Jason Mathwig

Also Present: Chris Clark

MODIFY / ADOPT AGENDA

G. Faller moved to adopt the agenda as presented. R. Atwood seconded the motion. Motion passed.

APPROVAL OF MARCH 24, 2026 MINUTES

K. Leiterman moved to approve the minutes dated March 24, 2026. F. Schmidt seconded the motion. Motion passed.

PUBLIC APPEARANCES

- None

INFORMATION: UPDATES ON DISCUSSION ITEMS AND PROJECTS

- a. C. Clark provided the Committee an update on the April 14th flooding that impacted several parks along the East River. No issues occurred with the exception of post flood cleanup.
- b. Updates on park projects and maintenance items.
 - Staff maintenance items
 - Flood cleanup in parks and trails
 - Open parks and facilities
 - Green Isle tennis court restroom renovations
 - Election assistance
 - Tree planting along streets and parks
 - Grass cutting and trimming
 - Athletic field prep and maintenance
 - Kayak launch installations
 - Summer staff will start in mid-May

ACTION: PHM-WEBSTER PARK PLAYGROUND EQUIPMENT RECOMMENDATION

C. Clark provided information on the replacement of the playground equipment at PHM-Webster Park.

- The Village is replacing the existing playground equipment at PHM-Webster Park that is close to 30 years old. Typical life span for playground equipment is 20 years.
- Obtained design options from three playground vendors; each were given a budget of \$65,000 for equipment and installation assistance.
- Item was budgeted for in the FY 2025 Capital Improvement Budget at \$80,000 for equipment, wood chip surfacing, walkway, fencing, and installation. Funding was bonded for in the 2025 borrowing.
- Online community survey was conducted April 3-19 asking the community to select their preferred playground equipment design option. 391 responses were received, with the top choice as Option #3 with 57% of the votes.
- Plan is to install fencing around the playground for safety purposes due to the proximity near the park roadway.
- Anticipated completion for this project by October of this year.

F. Schmidt moved to recommend Option #3 for the replacement of the playground equipment at PHM-Webster Park. R. Atwood seconded the motion. Motion passed.

ACTION: KIWANIS PICKLEBALL COURT SCHEDULING

C. Clark provided information on potential scheduling and reserving of the pickleball courts at Kiwanis Park as a follow-up to a discussion on this item at the last Committee meeting.

Weekly Court Scheduling

- Create a weekly schedule with 4 time periods each day
- This would allow players to plan accordingly to their level of play or desired use
- Include court times for various levels of pickleball players
- Include open play on some courts at all times
- Include recreation program time slots
- Provide periods for family play or social play
- Provide descriptions for various player levels

Reservation Option 1

- Courts 4 – 6 reservable
- Courts 1 – 3 non-reservable (open play)
- Reservations Monday – Friday
- 8am to noon and 4 pm to 8 pm
- Cost \$5/hour/court
- Reservation made online through the Recreation RecDesk software system; use receipt as proof of reservation
- Install signage at the courts directing players how to reserve and status of availability
- Allouez recreation programs take priority

Reservation Option 2

- Work with individual groups to reserve on a seasonal basis (similar to youth sport groups)
- Select days and times (Monday – Friday)
- Do not reserve all courts; keep some courts for open play at all times with the exception of events or tournaments
- Utilize a seasonal fee structure for groups similar to the tennis court fees
- Allouez recreation programs take priority

Reservation Option 3

- Reservations for Allouez recreation programs only
- All courts are open play as they are currently

Discussion:

- Recommend less busy times for group reservations.
- A portion of the courts should always be available for open play.
- Seasonal fee for group reservations.
- Institute on trial basis to be determined by staff.

R. Atwood moved to accept staff recommendation of a limited schedule and Option #2 on a trial basis with the ability to cancel if issues arise. F. Schmidt seconded the motion. Motion passed.

FUTURE AGENDA ITEMS

- East River flood mitigation projects

ADJOURNMENT

F. Schmidt moved to adjourn at 6:24 PM. G. Faller seconded the motion. Motion passed.

Minutes taken by Chris Clark, Director of Parks, Recreation & Forestry