

VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2850

Department of Public Works

04/30/26

2025 ANNUAL DNR RECYCLING REPORT

The Village of Allouez is required to maintain an effective Recycling Program. In general, the program consists of the collection and hauling of recyclables from single family and 2–4-unit residential properties. The recyclables are disposed of at the Brown County Recycling Transfer station.

Pursuant to DNR administrative rules, the Village is to submit an annual report summarizing program activities completed during the previous year. The submitted 2025 Annual Recycling Report is attached for your review.

The DNR Recycling Report includes:

1. Program Collection
2. Recycling Cost
3. Compliance and Enforcement
4. Outreach and Education

Some of the notable activities completed in 2025 include:

- Village Collected 960 tons of Recyclables in 2025.
- Collected 10,538 cubic yards of yard waste (Spring Collection, Yard Waste Site and Fall Collection).
- Maintain and enforced Village ordinance.
- Collaborate with Brown County Solid Waste to inform and education residents on the need to recycle.

2025 Recycling Program Accomplishments and Actual Costs Annual Report

Form 4400-182 Rev. 02-26
State of Wisconsin
Department of Natural Resources
Waste and Materials Management Program
<https://dnr.wisconsin.gov/topic/Recycling/RU.html>

Return By: April 30, 2026

Responsible Unit (RU)
Village of Allouez
Muni Code: 05102
County: Brown
Population: 14017
RU Category: Single
Last Grant Year: 2025

DNR Information

State of Wisconsin
Department of Natural Resources
Waste and Materials Management Program
<https://dnr.wisconsin.gov/topic/Recycling/RU.html>
Email: dnrrecycling@wisconsin.gov

NOTICE: Completion of this form fulfills the mandatory annual reporting requirement for continued approval of a responsible unit's recycling program and retention of the DNR recycling grant, for those who received it. This form is authorized by s. NR 544.10 and s. NR 542.09(3), Wis. Adm. Code. Personally identifiable information will be used for program administration and must be made available to requesters as required by Wisconsin Open Records law (s. 19.31-19.39, Wis. Stats).

Section 1: CONTACT INFORMATION

A. Authorized Representative

The DNR central office has the responsible unit's authorizing resolution on file. According to our records, the authorizing resolution names the position of Director of Public Works as the authorized representative.

Sean J Gehin
1900 Libal St
Green Bay WI 54301-2453
Director of Public Works
920-448-2800 -
sean.gehin@villageofallouezwi.gov

B. Primary Contact

Name	<input type="text" value="Sean Gehin"/>
Is Name above correct?	☒ Yes ☐ No
Primary Contact Address	<input type="text" value="1900 Libal St Green Bay, WI 54301-2453"/>
Is the Primary Contact Address Listed Above Correct?	☒ Yes ☐ No
Primary Contact Email	<input type="text" value="sean.gehin@villageofallouezwi.gov"/>
Is the Primary Contact Email Address above correct?	☒ Yes ☐ No
Primary Contact Phone	<input type="text" value="920-448-2800"/>
Is the Primary Contact Phone Number above correct?	☒ Yes ☐ No

SECTION 2: EFFECTIVE PROGRAM INFORMATION & PERFORMANCE DATA

Provide information and data on the accomplishments of the RU's effective recycling program during the previous calendar year. All questions in this section relate to the collection of s. NR 544 Table 1 recyclables, listed below. Collection of yard waste and waste tires is reported in section 2D.

- Newspaper
 - Corrugated cardboard
 - Magazines
 - Residential mixed paper(may include magazines and office paper)
- Aluminum containers
 - Steel/Bi-metal (tin) containers
 - Plastic containers
 - Foam polystyrene packaging
 - Glass containers

A. Collection of Recyclables for Single Family and 2-4 Unit Residential Housing

Review and update information on the collection methods used by the RU or each member in the RU. For multi-member RUs, if any of the information is incorrect or if the join date or join type need to be modified, please contact DNRRecycling@wisconsin.gov. Note that this list includes entities that were members at any point during the previous calendar year.

Does the RU plan to add or remove members (municipalities, counties, ☐ Yes ☒ No or tribes) in 2026?

If a drop-off site is not used, please don't add a drop-off site location.

RU Member 1

Was there curbside collection?

Yes

How was curbside service provided? (Select all that apply)

RU provided service with municipal service and staff

True

RU contracted another municipality to provide services with their equipment and staff

False

RU contracted private hauler(s) to provide collection service

False

Residents contracted with private hauler for their recyclable pickup and % of population that does this is

False

What was the primary curbside collection method? How often were recyclables picked up?

Single Stream

Once every other week

Was there a drop-off site(s)?

Yes

How many total hours was the drop-off site(s) open monthly, on average?

170

Who operated the drop-off site(s)?

RU operated drop-off site(s)

False

Private hauler/MRF operated drop-off site(s)

False

Other (describe)

True

Brown County

Was the drop-off site single stream (i.e. all recyclables placed in the same receptacle)?

Yes

If there is no drop-off site, please do not enter drop-off site information below.

Drop-off Site(s)

Brown County Recycling Transfer Station

Did the majority of the RU member's residents use curbside or drop off collection for their recyclables?

Curbside

B. Table 1 Materials Collected

All NR 544 Table 1 materials except for those with a waiver (plastic containers #3-7 and foam PS packaging), are required to be collected by RUs in accordance with s. 287.07(4), Wis. Stats.

Did the RU collect all of the required NR 544 Table 1 materials?

☒ Yes

☐ No

C. Hauling, Processing and Marketing Data of Recyclables for Single Family and 2-4 Unit Residential Housing

Hauler Details

Review and update the list of haulers that served the RU during the previous calendar year. Include any haulers that collected Table 1 recyclable materials from single family and 2-4 unit residences. This includes the RU if it collects materials itself, haulers that it contracted with directly and haulers that residents contracted with (subscription service).

Please note that some companies have multiple listings for different regional collection locations. Please work with the RU's hauler(s) to identify which facility the RU's recycling is collected through and select the correct listing. The number following the name of the hauler is the hauler's Wisconsin DNR license number.

For each hauler, indicate whether it was contracted by the RU or RU member, by residents, or by both. If one of the haulers is not on the list, check the box below and enter the information for that hauler. Select the first letter ONLY of the hauler name to alphabetically jump to that portion of the list.

Name

Contracted By

Village Of Allouez - Green Bay - 10818

Municipality(RU)

I have looked for the RU's hauler in the above list and cannot find it.

False

MRF Details

Review and update the list of materials recovery facilities (MRFs) that received and processed recyclables from the RU during the previous calendar year. This may include MRFs the RU contracts with directly or MRFs the hauler uses on a regular basis. Be sure to only add MRFs, not haulers that collected the materials. If you cannot find the RU's MRF on the list provided, contact the RU's hauler to ask which MRF they are using. You will not be able to complete this report without a MRF.

MRF-ID

Outagamie County Recycling and Solid Waste - 445157790

Contracted to RU

Yes

Other Processors Details

Please list places not reported above that received Table 1 recyclables from the RU during the previous calendar year. Examples include paper mills that directly take paper and scrap metal yards that collect aluminum cans (aluminum cans and/or steel and bi-metal cans are the only metal weights to be reported from scrap metal yards. Do not report the weight of other scrap metal recycled). This does NOT mean listing all of the places the RU's MRF sends materials to.

Summary of Tonnage Collected

Below is a summary of your RU's tonnage for this reporting period based upon the data you provided.

Note: Click the SAVE button at the top of the form to update the totals in this summary.

Total weight of recyclables collected from residences: (tons) 960.05

Check this box if the RU has and would like to provide the tonnage of Table 1 recyclable materials collected from multi-family 5+ unit residences. ☐

Total weight of recyclables: (tons) 960.05

Did your hauler(s) provide recycling tonnage information to you by Feb. 1? (If you self-haul, select Yes.) ☒ Yes ☐ No

Per capita collection: (lbs/person/year) 136.98

D. Information on Other Materials Collected From Residents

Please provide information on other recyclable materials collected within the RU. It is not required, but reporting it allows us to recognize RUs additional efforts and helps provide a more accurate and complete picture of recycling in Wisconsin.

Waste Tires 0.00

Measurement Number of

Yard Waste 10,538.00

Measurement Cubic Yards

E. Report of Actual Recycling Costs for Grant Purposes

Actual program costs are determined by completing the actual costs worksheet. remember that grant assistance is provided only for certain activities and eligible materials generated by single family and 2-4 unit residences located in the RU If you would like to print a blank worksheet to work from before entering your final amounts into the online form, select the following link.
<https://dnr.wi.gov/files/PDF/forms/8700/8700-222B.pdf>

Enter all actual 2025 recycling and yard waste program expenses by breaking them down by column and row. Costs should be entered in whole dollar amounts only. The expenses listed in the rows correspond to the Uniform Chart of Accounts (UCA) object codes. Scroll down to view entire list.

NOTE: Click the SAVE button at the top of the form to update the totals in this summary.

Recycling Expenditures UCA #53565 (including yard waste & waste tires)	A. Education	B. Collection (Curbside &/or Drop-off)	C. Processing & Marketing	D. Compliance & Enforcement	E. Estimated Total Costs
1. Salaries/Wages & Employee Benefits	0.00	219,999.00	0.00	7,685.00	227,684.00
2. Consulting & Professional Services	0.00	0.00	0.00	0.00	0.00
3. Utility Services	0.00	730.00	0.00	0.00	730.00
4. Purchased Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00
5. Purchased Services Printing & Advertising	0.00	0.00	0.00	0.00	0.00
6. Purchased Services Other(contractual svcs)	0.00	19,376.00	0.00	0.00	19,376.00
7. Office Supplies	203.00	0.00	0.00	0.00	203.00
8. Subscriptions & Dues	0.00	0.00	0.00	0.00	0.00
9. Employee Travel & Training	0.00	0.00	0.00	0.00	0.00
10. Operating Supplies & Expenses	0.00	6,947.00	0.00	0.00	6,947.00
11. Repair & Maintenance Supplies	0.00	0.00	0.00	0.00	0.00
12. Insurance	0.00	0.00	0.00	0.00	0.00
13. Rents & Leases	0.00	0.00	0.00	0.00	0.00
14. Depreciation(Total depreciation costs in Row 14 Column E)	0.00	0.00	0.00	0.00	0.00
15. Hourly Equipment Use Charges(Total hourly use charges in Row 15 Column E)	0.00	0.00	0.00	0.00	191,800.00
16. Cost Allocations	0.00	0.00	0.00	0.00	0.00
17. Cost Allocations Other (not #53635)	0.00	0.00	0.00	0.00	0.00
Total	203.00	247,052.00	0.00	7,685.00	446,740.00

18. Total Recycling Costs (total of lines 1 thru 17)	446,740.00
19. Ineligible Costs - Recycling of banned items s. 287.07(1m), Wis. Stats. (Batteries, Major Appliances and Oil)	0.00
20. Ineligible Revenue - Sale of Recyclables	0.00
21. Total Ineligible Costs & Revenues (total of lines 19 and 20)	0.00
22. Total Eligible Recycling Costs (line 18 minus line 21)	446,740.00
You have successfully earned your grant. Repayment will not be required.	
Cost (including yard waste & waste tires) per capita:	31.87
Yard Waste & Waste Tires Costs and Summary	
Enter the cost of handling yard waste that is included in line 18 of the Actual Costs worksheet.	311,667.00
Enter the cost of handling waste tires that is included in line 18 of the Actual Costs worksheet:	0.00
Cost (excluding yard waste & waste tires) per capita:	9.64
Cost (excluding yard waste & waste tires) per ton:	140.69

F: Compliance

Review and update information about how the RU ensures that all residents and businesses are complying with its recycling ordinance. Note that all RUs are required to have a valid ordinance and compliance assurance plan (CAP). For questions, visit <https://dnr.wisconsin.gov/topic/Recycling/RU.html>

A recycling ordinance is required by all RUs in accordance with s. NR 544.04(2), Wis. Adm. Code.

Did the RU have an ordinance in 2025? ☒ Yes ☐ No

Did the RU update the ordinance since July 1, 2025 and submit a copy to the DNR?" ☒ Yes ☐ No

What is the RU's ordinance number?

Chapter 432 Art 1-21

Ordinance effective date:

12/16/2025

A Compliance Assurance Plan (CAP) is required by all RUs in accordance with s. NR 544.04(9g), Wis. Adm. Code.

Did the RU have a compliance assurance plan? ☒ Yes ☐ No

Did the compliance assurance plan change in 2025? ☐ Yes ☒ No

How did the RU ensure compliance with the recycling ordinance at residences with 5 or more units? (Check all that apply)

There were no residences with 5 or more units physically located within the RU ☐

RU provided direct outreach to landlords/building managers ☐

RU staff regularly conducted inspections/visits ☐

RU staff responded to recycling-related complaints ☒

How did the RU ensure compliance with the recycling ordinance at non-residential facilities and properties (e.g., businesses, stadiums, events, etc.)? (Check all that apply)

There were no non-residential facilities physically located within the RU ☐

RU provided direct outreach to business owners/managers ☐

RU staff regularly conducted inspections/visits ☐

RU staff responded to recycling-related complaints ☒

G. Enforcement

Please report the number of recycling-related complaints the RU received during the report year, along with the number of enforcement actions taken (inspections, citations, written warnings and verbal warnings).

If the RU did not receive complaints or take a type of enforcement action, enter a '0' in the appropriate box. The RU should maintain records to verify these numbers. If the previous section indicates the RU has no residences with 5 or more units or no non-residential (business) facilities, that row should be disabled.

	Complaints Received	Warning Tags	Verbal Warnings	Written Warnings	Inspections	Citations
1 - 4 units residential	0	795	0	0	0	0
5+ units residential	1	0	1	0	1	0
Non-residential (Business)	0	0	0	0	0	0

H. Outreach and Other Program Features

Public information and education is key to a successful recycling program and is required by the recycling law. What outreach efforts did the RU undertake in the report year? (Check all that apply)

- Community yard sale☐
- Printed publications (flyers, handouts, etc.)☒
- Conduct waste audits☒
- Radio ads or public service announcements☐
- Direct mail or email (flyers in the tax bill, newsletter, etc.)☒
- Recycling focused event (collections, cleanups, etc.)☐
- Display booths at fairs, etc.☐
- School education program (Green & Healthy Schools, etc.)☐
- News releases☒
- Social media (Facebook, Twitter, etc.)☒
- Print ads (newspaper, magazines, etc.)☒
- Web site has recycling info (what to recycle, when, where, and how)☒

Section 3: CERTIFICATION

A: Summary of 2025 Recycling Performance

Weight Summary

NOTE: Click the SAVE button at the top of the form to update the totals in this summary.

Total weight of residential Table 1 recyclable materials collected: (tons)	960.05
Per capita collection:(lbs/person/year)	136.98

Cost Summary

2025 Grant Award:	98,628.89
Net eligible recycling costs:	446,740.00
Cost per capita including yard waste & waste tires:	31.87
Yard waste handling costs:	311,667.00
Waste tire handling costs:	0.00
Cost (excluding yard waste & waste tires) per capita:	9.64

B: Assurances

- A. The responsible unit certifies the program is operating in accordance with its effective recycling program approval or, if there have been changes, the responsible unit has described those changes in this 2025 Recycling Program Accomplishments and Actual Costs Annual Report. ☒
- B. The responsible unit agrees to comply with all applicable provisions of ch. 287, Wis. Stats., and chs. NR 544 and NR 542, Wis. Adm. Code. ☒

C. The responsible unit understands that if it fails to comply with any applicable provision of ch. 287, Wis. Stats., chs. NR 544 Wis. Adm. Code, and NR 542 Wis. Adm. Code, or its effective recycling program approval, the following may happen: ☒

- the responsible unit's effective recycling program approval may be revoked

- the responsible unit may not be allowed to dispose of its solid waste in solid waste disposal and solid waste treatment facilities located in the state of Wisconsin, and

- the responsible unit may lose its eligibility for a state recycling grant

D. The responsible unit certifies that in the management of its solid waste, it has, whenever possible and practical, followed these priorities: 1) the reduction of the amount of solid waste generated; 2) the reuse of solid waste; 3) the recycling of solid waste; 4) the composting of solid waste; 5) the recovery of energy from solid waste; 6) the land disposal of solid waste; and 7) the burning of solid waste without energy recovery. ☒

E. By typing my name below and clicking submit, I certify on behalf of Village of Allouez that the information entered in this Recycling Program Accomplishments and Actual Costs Annual Report is true and complete. ☒

Note: As of January 1, 2022, this online certification submittal is replacing the submittal of a printed signature page. Remember to save or print your report. An automated confirmation will be emailed to contacts.

C: Certification

Authorized Representative:

Sean, Gehin

Submit Date:

4/29/2026

Submitted By:

Sean Gehin

Confirmation #:

234783-S-20260429:144156