

**ALLOUEZ VILLAGE BOARD MEETING MINUTES
TUESDAY, JUNE 2, 2026 AT 6:30 P.M.
ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Atwood, Genrich, Harris, Hohner, Leiterman, Marsch, Rafter
Also Present: Chris Clark, Hannah Spindler, Jim March, Julie Beauchamp, Sean Gehin,
Trevor Fuller, DEO Vogel

MODIFY / ADOPT AGENDA

Harris/Atwood moved to adopt the agenda as presented. Motion carried.

ANNOUNCEMENTS

- a. 2027 Budget Schedule
- b. Allouezfest at Green Isle Park on June 14th from 10:00am-3:00pm
- c. Pooches and Pints Summer Kickoff at Green Isle Park on June 11th from 4pm-8pm
- d. Bellin Run on June 13, 2026- Road Closure Information

PUBLIC COMMENT

- None

PUBLIC HEARING TO CONSIDER APPROVAL OF A CONDITIONAL USE REQUEST TO ALLOW FOR A TYPE B HOME OCCUPATION FOR THE PROPERTY LOCATED AT 424 FLORAL DRIVE, PARCEL AL-994-L-37

- A hearing was held to consider approval of a Conditional Use Request to Allow for a Type B Home Occupation (nail studio) for the property located at 424 Floral Drive
- No public comments were received.
- Hearing closed at 6:36 p.m.

CONDITIONAL USE REQUEST TO ALLOW FOR A TYPE B HOME OCCUPATION FOR THE PROPERTY LOCATED AT 424 FLORAL DRIVE, PARCEL AL-994-L-37

The village received an application for a Conditional Use Permit (CUP) for a Type B Home Occupation at the property located at 424 Floral Drive, Parcel AL-994-L-37. The applicant is requesting approval to operate a small nail studio within the residence on an appointment-only basis.

Atwood/Hohner moved to approve the Conditional Use Request to allow for a Type B home occupation (nail studio) for the property located at 424 Floral Dr., Parcel AL-994-L-37. Motion carried.

RESOLUTION 2026-14, DECLARING JUNE 12TH AS BELLIN RUN DAY

Marsch/Leiterman moved to approve Resolution 2026-14, Declaring June 12th as Bellin Run Day. Motion carried.

RENEWAL APPLICATIONS FOR LICENSES TO SELL FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS FROM 7-1-2026 THROUGH 6-30-2027

Genrich/Atwood moved to approve the following renewal applications contingent upon all inspections have passed. Motion carried.

Village Board Meeting (June 2, 2026)

CLASS B FERMENTED MALT BEVERAGE & CLASS B LIQUOR (COMBINATION)

D & M Entertainment Inc, 3600 Riverside Dr, dba Doug's Take 5, Agent: James Meikle

Gallaghers Pizza LLC, 1651 S. Webster Ave, dba Gallagher's Pizza, Agent: Vanessa Miller

LRL Group LLC, 3235 Riverside Dr, dba Generations Bistro & Marketplace, Agent: Lukas Lipburger

Lorelei Inn Inc, 1412 S. Webster Ave, dba Lorelei Inn, Agent: David Hack

Los Magueyes Inc, 1329 S Webster Ave, dba Los Magueyes, Agent: Julio Herrera

Wisconsin Pub and Palette LLC, 516 Greene Ave, dba Olive's Pizza & Sandwiches & Palette & Pub, Agent: Carrie Schmechel

Mc Elrone and Mertz WI Partnersip, 1500 S. Webster Ave, dba The Pump Room

Picasso Moon LLC, 1235 S. Webster Ave, dba Picasso Moon, Agent: Andrew Mueller

St. Michaels Public House LT LLC, 1539 Riverside Dr, dba St. Michael's Pub, Agent: Gerard Sloan

The Village Grille LLC, 801 Hoffman Rd, Ste:109, dba The Village Grille, Agent: Kathleen Proctor

Zambaldi Beer LLC, 1649 S. Webster Ave, dba Zambaldi Beer, Agent: Abigail Malcolm

Shannons Haystack LLC, 741 Hoffman Rd, dba Chatterhouse 2016, Agent: Kevin Charles

CLASS A FERMENTED MALT BEVERAGE & CLASS A LIQUOR (COMBINATION)

Allouez Beer & Liquor Depot Inc, 1255 S Monroe Ave, Ste: 101, dba Allouez Beer & Liquor, Agent: Edward N. Gerczak Jr.

Condon Oil Company Inc, 126 E. Jackson St, Ripon, WI 54971 for the premises at 3907 S. Webster Ave, dba Midway Mobil, Agent: Kraig Bauman

Everest Mart Inc, 1501 S Webster Ave, dba Webster Shell, Agent: Jayasara Upadhyaya Sharma

Food Bros 2 Inc, 1220 S Webster Ave, dba Webster Avenue Market, Agent: David Novak

Healthy Way Market GB LLC, 3823 S Webster Avenue, dba Healthy Way Market, Agent: Caitlin Oleson

Kwik Trip Inc, P.O. Box 2107, La Crosse, WI 54602 for the premises at 2203 S. Webster Ave, dba Kwik Trip 1030, Agent: Nicole Zitlow

Kwik Trip Inc, P.O. Box 2107, La Crosse, WI 54602 for the premises at 1401 S. Webster Ave dba Stop-N-Go 543, Agent: Bart Eyler

CLASS A FERMENTED MALT BEVERAGE

Top Shelf LLC, 3208 E. River Drive, dba Top Shelf , Agent: Jessie Larscheid

REQUEST FROM LORELEI INN, INC AT 1412 S. WEBSTER AVENUE FOR A NOISE VARIANCE PERMIT AND TO ALLOW ALCOHOL TO BE SOLD AND SERVED IN THEIR PARKING LOT ON SEPTEMBER 18th AND 19th FOR THEIR ANNUAL OKTOBERFEST CELEBRATION

Atwood/Hohner moved to approve the noise variance permit request and amendment to Lorelei Inn's premise description to allow alcohol to be sold and served in their parking lot on September 18th from 4:00 p.m. to 11:00 p.m. and September 19th from 2:00 p.m. – 11:00 p.m. for their Oktoberfest Celebration. Motion carried.

REQUEST FROM NANCY BURBANK FOR A NOISE VARIANCE PERMIT FOR A CLASS REUNION AT THE GREEN ISLE PARK PAVILION ON JULY 12TH FROM 4:00PM-7:00PM (DEO Vogel)

Marsch/Leiterman moved to approve the noise variance request from Nancy Burbank for a Class Reunion at the Green Isle Park Pavilion on July 12th from 4:00pm-7:00pm. Motion carried.

2026-2027 BROWN COUNTY TAX PREPARATION AGREEMENT

Harris/Atwood moved to approve the 2026-2027 Brown County Tax Preparation Agreement. Motion carried.

QUARTERLY UTILITY BILLING

J. Beauchamp:

- The Public Service Commission (PSC) regulates Wisconsin public utilities, including water service and sets rates for the Allouez Water Utility, which is currently undergoing a rate case.
- At the time of the rate application, staff asked the PSC to consider quarterly rather than monthly customer utility billing.
- PSC recently contacted the Village to confirm whether the village wants to move from monthly to quarterly billing.
- If approved, all utility billing for sanitary, storm and water services would be done on a quarterly basis.
- In the past, Village water and sewer utility services were billed on a quarterly basis, switched to monthly for some time and recently interest in quarterly billing has resurfaced again due to staff and customers changes especially since most Brown County municipal water utilities bill on a quarterly basis.
- Discussed pros and cons of switching from monthly to quarterly utility billing:
- Pros:
 - o Materials/supplies costs savings (postage, laser bills, reduced bank/credit card service fees)
 - o Reduction in administrative staff time devoted to billing and receipting.
- Cons:
 - o Larger bills
 - Quarterly billing may make budgeting more difficult for some customers, however, monthly payments can still be made
 - o Lost water
 - Monthly billing allows customers to identify unusual water use sooner than quarterly billing. To address this concern, staff has discussed adding a customer portal connected to the existing AMI system, which would allow customers to view current and historical water use and, depending on the portal, other account information.
 - Director of Public Works also contacted municipal peers and found that 6/7 neighboring communities offer portals with near real-time

water-use monitoring. Savings from lower material and supply costs could help fund the portal.

- Cash flow
 - Utility cash flows will be impacted by the initial implementation of quarterly billing

S. Gehin:

- Quarterly billing would not make it more difficult to detect leaks that involve the water main or water services upstream of the meter.
- If the village moved to quarterly billing, he recommends purchasing software, such as Aquahawk, that provides customers real-time usage of their consumption data, leak alerts inside the home, downstream of the water meter.
- Pricing of software (approximately \$20,000- 1st year, \$12,000 – annually)

H. Spindler, Utility Clerk:

- Discussed the capabilities software would provide (streamline the process) and the amount of time spent each month on mailing utility bills

Discussion:

- Education & communication to residents
- Delay start until after the holidays
- Customers can still pay on a monthly basis (if unsure on average amount, contact the village and they could assist)
- Add wording to upcoming monthly bills to warn residents of the change (no bill for the fourth quarter, bill will arrive in January 2027) and send a letter as well

Atwood/Genrich moved to approve changing from monthly utility billing to quarterly utility billing. Motion carried.

CONSENT AGENDA

Marsch/Leiterman moved to:

- a. Accept and Place on File minutes from:
 - i. Parks, Recreation & Forestry Committee 4/28/26
 - ii. Plan Commission 4/21/26
 - b. Approve accounts payable dated 5/15/26, 5/22/26
- Motion carried.**

ELECTRIC BIKES AND SCOOTERS (Trustee Atwood- from VB 5/19/26)

R. Atwood:

- According to state law, classification of e-bikes now must be posted on the bike in a visible area, non-removable (type 1, 2, & 3)
- Different speed limits - Paths on East River Trail have posted speed limit of 10mph, Fox River Trail is 15 mph
- E-bikes are flooding neighborhoods with not a great deal of regulation
- Suggested meeting with surrounding municipalities to see where everyone is at and come up with uniformity
- Educating residents of the rules and regulations
- Idea from C. Clark included adding speed limit radar signs on the trails to educate people as to how fast they are going as some people may not realize their speed
- DEO Vogel has informational packets on e-bikes kept in his squad car when he sees minors on bikes and delivers to parents of minors to remind them of their responsibilities

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- C. Clark:
 - Parks, Rec., & Forestry Committee discussed this topic last year and the Committee decided to install speed limit signs on the trails.
 - It is a popular topic around the state as every community is dealing with the same thing. Ideal to work with other communities to have uniform rules, ordinances & enforcement.

FUTURE AGENDA ITEMS

-None

ADJOURNMENT

Genrich/Harris moved to adjourn at 7:09pm. Motion carried.

Minutes submitted by Carrie Zittlow, Clerk/Treasurer