

**ALLOUEZ PARKS, RECREATION, & FORESTRY COMMITTEE MEETING
TUESDAY, AUGUST 25TH, 2026 AT 5:30 P.M.
ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET, GREEN BAY**

CALL TO ORDER/ROLL CALL

Meeting was called to order at 5:33 p.m. by Chris Clark in the absence of the chairperson.

Present: Marc Seidl, Fritz Schmidt, Keith Leiterman, Rob Atwood

Excused: Gerry Faller, Jason Mathwig

Also Present: Chris Clark

MODIFY / ADOPT AGENDA

M. Seidl moved to adopt the agenda as presented. K. Leiterman seconded the motion. Motion passed.

APPROVAL OF JULY 28, 2026 MINUTES

R. Atwood moved to approve the minutes dated July 28, 2026. M. Seidl seconded the motion. Motion passed.

PUBLIC APPEARANCES

- None

ANNOUNCEMENTS

- a. The Wiese Park kayak launch project is scheduled to begin on Monday, August 31st and take approximately two weeks. During that time, the East River Trail will be closed on the south end of Wiese Park.

INFORMATION: UPDATES ON DISCUSSION ITEMS AND PROJECTS

- a. Updates on park projects and maintenance items.
 - Webster Park playground installation will begin the week of August 31st
 - Disc golf course expansion is nearing completion
 - Staff maintenance items
 - Painting of the Green Isle playground restroom building
 - Grass cutting
 - Athletic field prep and maintenance
 - Park cleaning and maintenance
 - Facility maintenance
 - Spraying weeds in parks and street right of ways
 - Seasonal staff are done this week

- b. Comprehensive Outdoor Recreation Plan update
 - Rettler Corporation is updating the five-year Comprehensive Outdoor Rec Plan (CORP) for the village, continuing their past work on the last two updates.
 - A community survey has been completed to gather input on parks and recreation in the village
 - Next steps are to review the survey results and begin working on a needs assessment and park improvement recommendations as part of the update to the CORP
 - Committee members will receive draft copies for review before the end of the year.

PRESENTATION: URBAN FORESTRY INTERNSHIP PROJECT

C. Clark & Paolo Concha, Urban Forestry Intern

- Presented the urban forestry project that he worked on this summer.
- Project updated the computerized tree inventory of public parks and street trees for the village and was funded in part by a Wisconsin DNR Urban Forestry Grant.
- The tree inventory is a cloud-based GIS program that provides many attributes for the trees including tree species, size, location, year planted, and condition.
- As a cloud-based program, we are now able to track any tree maintenance in real time which will assist with future urban forestry management decisions.
- Equipment used to update the inventory during this project was a diameter tape to determine the diameter (size) of the tree trunk, a 100' tape measure for determining the right of way distance, an iPad for entering data, and a vehicle for traveling around the village.
- A few results from the tree inventory project:
 - 4,927 trees in the inventory in parks and along the street right of ways
 - Most common tree in the inventory is Norway maple
 - Largest tree was a silver maple that is 68" diameter on Auburn St.
 - The tree inventory data is available for village staff to utilize using Asset Ally software
 - Information will be shared with the Wisconsin DNR to be included on a community tree inventory website

DISCUSSION/ACTION: 2027 PARKS CAPITAL IMPROVEMENT PROJECT BUDGET

The Committee continued discussion regarding capital improvement projects in parks for the 2027 budget. The list was derived from projects defined in the Comprehensive Outdoor Recreation Plan, projects defined by the Parks, Recreation, and Forestry Committee during a 2024/25 exercise, as well as a needs assessment from Village staff.

The first three items have an estimated cost of \$25,000 and will be requested to be added to Fund 47 from the tax levy. The Village Board has previously included this amount annually.

- Site furnishings include picnic tables, benches, bike racks and other amenities that are purchased on an annual basis.
- A new park entrance sign would be installed at Wiese Park in 2027 to match current park signage. This was deferred from the 2026 budget.
- Site lighting for Green Isle Park will continue the replacement of lighting within the park with LED lighting.

The remaining seven items are larger projects with an estimated cost of \$1,108,000 that the Village would bond for in 2027 and construct over the next two years. The Village typically bonds for projects and equipment every other year on the odd years with an estimated cap of \$6 million for all projects. The project for the parks will typically be between \$750,000 and \$1 million for bonding per cycle. Project costs will be refined prior to Village bonding in April.

Year	Property	Improvement Description	Cost Estimate	Funding
2027	Green Isle Park	Site lighting	\$ 12,000	CIF
2027	Wiese Park	Park sign	\$ 8,000	CIF
2027	Various	Site furnishings	\$ 5,000	CIF
2027	Eastlawn Park	Tennis / pickleball court replacement	\$ 110,000	Bond
2027	PHM Webster Park	Ball diamond fencing replacement (4 diamonds)	\$ 200,000	Bond
2027	Kiwanis Park	Replace fishing pier along ERT	\$ 8,000	Bond
2028	Eastlawn Park	Boat ramp/kayak launch/dock	\$ 105,000	2027 Bond/Grant
2028	Riverview Park	Parking lot paving reconstruction	\$ 350,000	2027 Bond
2028	Riverview Park /Broadview SC	Overflow parking along East River Drive	\$ 305,000	2027 Bond
2028	Riverview Park	Connector walkway from overflow parking	\$ 30,000	2027 Bond

CIF (Parks Capital Improvement Fund-Fund 47); Bond (Village borrowing)

R. Atwood moved to recommend the capital improvement projects as presented to the Village Board to include in the 2027 budget. Additionally, he recommends installing pickleball courts at Eastlawn Park. F. Schmidt seconded the motion. Motion passed.

FUTURE AGENDA ITEMS

- Green Isle baseball diamond
- Comprehensive Outdoor Recreation Plan update and draft

ADJOURNMENT

F. Schmidt moved to adjourn at 6:13 PM. M. Seidl seconded the motion. Motion passed.

Minutes taken by Chris Clark, Director of Parks, Recreation & Forestry