



Board Of Review - Meeting Agenda
September 30, 2026, 8:30am (must be in session a minimum of 2 hours)
Allouez Village Hall, 1900 Libal Street

1. Call Board of Review to order
2. Roll Call
3. Approval of May 20, 2026 Minutes
4. Confirmation of Board of Review and Open Meetings notices
5. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (Wis. Stat. §70.47(7)(af)) (Village Code §50-5, Confidentiality of Income and Expense Information)
6. Filing and summary of Annual Assessment Report by Assessor
7. Receipt of the Assessment Roll by the Clerk from the Assessor
8. Receive the Assessment roll and sworn statements for the Clerk
9. Review the Assessment Roll and Perform Statutory Duties:
 - a. Examine the roll
 - b. Correct description or calculation errors (if any)
 - c. Add omitted property
 - d. Eliminate double assessed property (if any)
10. Discussion/Action – Certify all corrections of error under state law (Wis. Stat. §70.43)
11. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll
12. Allow Taxpayers to Examine Assessment Data
13. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause
 - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to Circuit Court
 - c. Requests to testify by telephone or submit sworn written statement
 - d. Subpoena requests
 - e. Act on any other legally allowed/required Board of Review matters
14. Review Notice of Intent to File Objections
15. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date
16. Consider/act on scheduling additional Board of Review Date(s) if necessary
17. Adjourn