ALLOUEZ VILLAGE BOARD MEETING MINUTES
TUESDAY, OCTOBER 20, 2026 AT 6:30 P.M.
ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET

CALL TO ORDER / ROLL CALL
President Rafter called the meeting to order at 6:30 p.m.

Present: Atwood, Genrich, Harris, Hohner, Leiterman, Marsch, Rafter
Also Present: Jim March, Julie Beauchamp, Sean Gehin, Trevor Fuller

PLEDGE OF ALLEGIANCE
The pledge of allegiance was led by President Rafter.

MODIFY / ADOPT AGENDA
Harris/Leiterman moved to adopt the agenda as presented. Motion carried.

ANNOUNCEMENTS

a. Village Board Meeting cancelled on November 3rd (due to Election)
b. Hiring of Tim Cook, Special Equipment Operator
c. Prescription Drug Take Back Day on October 24th
d. Bluebird Boxes Installed at Wiese Park

PUBLIC COMMENT
-None

PRESENTATION
Review of 2027 Central Brown County Water Authority (CBCWA) Budget
Nic Sparacio, General Manager, Central Brown County Water Authority

2026 Accomplishments
- Completion of DIP and Lake MI Shoreline protection
- Completion of Asset Management Planning Phase I efforts
- Updated hydraulic analysis on 48-inch transmission main
- Cooperative Approach to latest MPU rate case
- Progress with meter testing improvements
- Significant Rewrite of Strategic Plan nearing completion

2027 Budget Influences
- Increasing projected water consumption
- Anticipated MPU rate case and construction plans
- Substantial capital costs on the horizon
- Continued positive MPU relationship
- Lower consulting costs
- Health insurance costs stabilizing
- Annual debt service stable
- Continued + investment income
- $4.4 million settlement help with CIP

Budget Water Use & Projections
- 2026 expected to be 6th year in a row of increased (actual) consumption
- Overview of 2027 Budget Expenditures & Rates

ORDINANCE 2026-03, CHAPTER 110, SALARIES AND COMPENSATION, OF THE VILLAGE OF ALLOUEZ ORDINANCES

Leiterman/Marsch moved to adopt Ordinance 2026-03, Chapter 110, Salaries and Compensation, of the Village of Allouez Ordinances. Motion carried.

ORDINANCE 2026-04, CHAPTER 424, VEHICLES AND TRAFFIC, NO PARKING ZONES, OF THE VILLAGE OF ALLOUEZ ORDINANCES

Harris/Genrich moved to adopt Ordinance 2026-04, Vehicles and Traffic, No Parking Zones, of the Village of Allouez Ordinances. Motion carried.

CONSENT AGENDA

Marsch/Leiterman moved to:

a. Accept and Place on File minutes from:
    i. Board of Review - 9/30/26
b. Approve accounts payable dated 10/9/26, 10/16/26

Motion carried.

AMENDMENT TO CHAPTER 432, WASTE MANAGEMENT, OF THE VILLAGE OF ALLOUEZ ORDINANCES

S. Gehin:

- Presented proposed Waste Management Code amendments addressing required DNR recycling rule changes, annual fees for second carts, and possible collection service for condominium buildings with five or more units.
- In general, the following changes are being proposed:
    - In corporation of recent DNR recycling rule revisions- revisions to the code are mandatory, a red-lined version was provided to the Board.
    - Should the Village allow residents to place an additional garbage and recycling cart at the curb for collection? The code limits residential placement to a single garbage and recycling cart. If allowed, should there be a charge for the collection of an additional cart? A survey of neighboring municipalities found that most allow for and bill for the placement of an additional cart.
    - The Village's estimated annual cost to provide additional collection services is as follows: The service fee includes collection, hauling and disposal cost (tipping fee):
        - Annual service fee – Does not include cost to purchase an additional cart
        - $120/yr - Garbage (95-gallon cart)
        - $50/yr - Recycling (95-gallon cart)
        - The purchase cost of a cart in 2027 will be $75
    - Should the Village code be amended to extend garbage and recycling collection services to condominium structures with 5 units or more?
        - Individual ownership, greater willingness to recycle
        - Attached garage for storage of cart
        - Residential structures with 5 units or more are not eligible for the DNR recycling grant and would require separate accounting of weight of collected recyclables. If exception is provided, HOA would be required to track weight of recyclable collected monthly

- By code Village garbage and recycling services extend to single family and residential buildings with 4-units or less. For reasons unknown, in some cases garbage and recycling services have been extended to non-residential and multi-family apartments. In the future, staff will be reaching out to non-residential and multi-family apartments letting them know service will no longer be provided. A grace period will be granted, allowing non-residential property time to retain a private hauler.

Discussion:

- Service for condominium properties- whether certain condominium buildings with five or more units should qualify, particularly where service has been inconsistent.
- Possible eligibility criteria: should it be defined by building size, physical layout, access, storage, an existing-development cutoff, or some combination of criteria.
- Existing vs. future developments: One proposal suggested would limit exceptions to existing properties before January 1, 2027, while requiring future developments to comply with the standard limits.
- Recycling reporting: Staff explained that recycling from buildings with five or more units are not eligible under the village's recycling grant and would need to be tracked and excluded from eligible tonnage. Discussion included using cart counts and average weights rather than requiring residents to weigh materials.
- Second cart fees: questioned how occasional extra-cart use would be handled. Options included annual stickers/tag or truck-based software identifying authorized additional carts. Discussion included keeping administration simple, accounting for staff time, and weighing software costs against potential routing and inspection benefits. How should the policy be communicated and enforced?
- Staff plan to incorporate feedback and return with revised proposal in November.

FUTURE AGENDA ITEMS
-None

CONVENE INTO CLOSED SESSION
Harris/Genrich moved to convene into closed session pursuant to: Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (1649 S. Webster Ave.)
& Wis. Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Amendment to Remote Work Agreement - Village Administrator) **Roll call vote: Atwood – aye, Harris- aye, Leiterman – aye, Genrich – aye, Marsch – aye, Rafter – aye, Hohner – aye. Motion carried.**

RECONVENE INTO OPEN SESSION
Hohner/Marsch moved to reconvene into open session. Motion carried.

Harris/Hohner moved to extend the Temporary Remote Work Agreement with the Village Administrator until further notice. Motion carried.

ADJOURNMENT

Marsch/Genrich moved to adjourn at 8:15pm. Motion carried.

Minutes submitted by Carrie Zittlow, Clerk/Treasurer