ALLOUEZ PARKS, RECREATION, & FORESTRY COMMITTEE MEETING
TUESDAY, OCTOBER 27TH, 2026 AT 5:30 P.M.
ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET, GREEN BAY

CALL TO ORDER/ROLL CALL

Meeting was called to order at 5:30 p.m. by Gerry Faller.

Present: Marc Seidl, Fritz Schmidt, Keith Leiterman, Gerry Faller, Jason Mathwig, Rob Atwood

Also Present: Chris Clark

MODIFY / ADOPT AGENDA

F. Schmidt moved to adopt the agenda as presented. R. Atwood seconded the motion. Motion passed.

APPROVAL OF AUGUST 25, 2026 MINUTES

R. Atwood moved to approve the minutes dated August 25, 2026. F. Schmidt seconded the motion. Motion passed.

PUBLIC APPEARANCES

- None

ANNOUNCEMENTS

a. The Village is performing a community survey to gather resident input on the future of the Langlade Elementary School site. The survey is administered by St. Norbert College and will be open for four weeks.
b. Volunteers from the Bluebird Restoration Association of Wisconsin installed seven bluebird houses at Wiese Park.

INFORMATION: UPDATES ON DISCUSSION ITEMS AND PROJECTS

a. The Wiese Park canoe/kayak launch project is complete. This project was coordinated by the Brown County Land and Water Conservation Department and funded by Brown County.
b. Updates on park projects and maintenance items.
    - Staff maintenance items
        - Grass cutting and turf maintenance
        - General park maintenance and fall cleanup
        - Facility maintenance and winterization
        - Completed the tennis court surface repairs at Green Isle Park
        - Webster Park playground installation is completed
        - Tree planting
        - Tree pruning and removals

DISCUSSION: COMPREHENSIVE OUTDOOR RECREATION PLAN UPDATE

C. Clark provided information to the Committee regarding the status of the update to the Comprehensive Outdoor Recreation Plan (CORP). It is anticipated that the update will be completed by the end of the year.

- Staff received the first draft of the CORP update and sent redlined corrections to the consultant.
- Much of the CORP is descriptive of the community and the village park system and changed very little or not at all from the current plan.
- Areas of the plan that will be updated include park improvements, community demographics, and future project listing.
- Copies of Section 5: Needs Assessment, Section 6: Recommendations, and the Community Survey results were provided to the Committee to review. Committee members will let staff know if they have comments or questions.

DISCUSSION/ACTION: FACILITY AND ATHLETIC FIELD RENTAL FEES

C. Clark provided information on potential fee increases for rental of village facilities and athletic fields. The last time that the department increased these fees was in 2023. Since that time operating and maintenance costs have increased. Many of the fees remain in line with neighboring communities with similar facilities.

The most significant change is to the facility refundable security deposit. This was increased as a deterrent to renters not performing post rental cleanup or to cover any damages. They will receive a full refund of that deposit if the facility is clean and left in pre-rental condition. Fee changes would take effect in January of 2027.

Facilities:

RENTAL FEES

(All Fees & Deposits are due at time of reservation!)

	Category 1	Category 2	Category 3
Green Isle Park: Available Sun-Sat 9:00am -10:00pm			
½ Day A.M. Rental: 9:00am-3:00pm	$150 $175	$150 $175	$180 $210
½ Day P.M. Rental: 4:00pm-10:00pm	$150 $175	$150 $175	$180 $210
Full Day Rental: 9:00am-10:00pm	$275 $325	$275 $325	$320 $390
Hourly Rental	$25 per Hour	N/A	N/A
Refundable Security Deposit	$250 $500	$250 $500	$250 $500
East Lawn Park Shelter: Available Sun-Sat 9:00am-10:00pm			
Full Day Rental	$100 $125	$100 $125	$125 $150
Refundable Security Deposit	$100 $150	$100 $150	$100 $150
Open Air Shelter & Gazebos: Sun-Sat 9:00 am -10:00 pm *Open Air Shelters at Langlade & Kiwanis *Gazebos at Wiese Park East & West, Optimist Park			
Full Day Rental: 9:00am-10:00pm	$35 $50	$40 $50	$50 $60
Refundable Security Deposit	$100 $150	$100 $150	$100 $150
Village Hall: Available Mon-Thurs (subject to availability) Fri-Sun 10:00am-6:00pm			
Fri-Sun Full Day Rental: 10:00am-6:00pm	$50	$100 $125	$125 $150
Refundable Security Deposit	$100 $150	$100 $150	$100 $150

Athletic Fields:

Fee Schedule

Softball/Baseball Diamonds	Category 1	Category 2
Concession Stand	$50 /day	$75 /day
Ball Diamond (game)- Fields lined & Dragged	$35 $40/field/day	$50 $55/field/day
Light Use	$25 extra/field/night	$25 extra/field/night
Season Practice	$175 $200 per season (Spring, Summer, Fall)	$200 $225 per season (Spring, Summer, Fall)
Hourly Practice	$5 field/hour (*Max 4 Hours)	$10 field/hour (*Max 4 Hours)
Tournament Fee- Fields not lined or dragged	$100 /field/day	$150/field/day
Tournament Deposit	$250 /tournament $400	$350 /tournament $500
Tournament Maintenance Fee	$300/day $500	$300/day $500
Sport Camp Fee	$60 /field/day	$75 /field/day
Soccer/Football Fields	**Category 1**	**Category 2**
Concession Stand	$50 /day	$75 /day
Soccer/Football Fields (game)	$20 field/day $30	$35 field/day $45
Light Use	$25 extra/field/night	$25 extra/field/night
Season Practice	$175 $200 per season (Spring, Summer, Fall)	$200 $225 per season (Spring, Summer, Fall)
Hourly Practice	$5 field/hour (*Max 4 Hours)	$10 field/hour (*Max 4 Hours)
Tournament Fee	$100 /field/day	$150/field/day
Tournament Deposit	$250 /tournament $400	$350 /tournament $500
Sport Camp Fee	$60 /field/day	$75 /field/day

F. Schmidt moved to approve the fee increases for facility and athletic field rentals as presented. G. Faller seconded the motion. Motion passed.

FUTURE AGENDA ITEMS

- None

ADJOURNMENT

G. Faller moved to adjourn at 5:58 PM. F. Schmidt seconded the motion. Motion passed.

Minutes taken by Chris Clark, Director of Parks, Recreation & Forestry